

TERMS OF REFERENCE

SANITATION TECHNICAL WORKING GROUP(TWG) – IRAQ

Introduction

Technical Working Groups are established by the WASH cluster Strategic Advisory Group (SAG) on an ad-hoc basis. The Cluster Coordinator appoints a designated Focal Point to facilitate the work of the group. These groups are for limited time period and can be reconstituted when required.

Composition of such groups is determined depending on available technical skills, interest, and capacities from among the UN agencies/non-governmental, Governmental actors. The groups has certain number of actors/members, ideally up to ten members.

The aim of the TWG formation is to provide technical; support and development on specific thematic issues identified by the WASH cluster. The TWG work under the umbrella of WASH Cluster, support technical development, standardization, analysis and strategic orientation recommendations.

The working groups are not an additional coordination platform, and do not take over the responsibility of the cluster to ensure field operation coordination however, it supports the cluster lead to produces recommendations for the smooth and effective operations.

The TWG lead is responsible for coordination with the technical group and other sector stakeholders and updating the Cluster on status of work-in-progress.

Objectives

- To work towards coordinated approach in all water sanitation and hygiene (WASH) related in camp and out of camp interventions during early recovery and transition phase **with focus on Sanitation** in coordination with WASH Cluster.
- Provide technical guidance and forward thinking on the standardization of context appropriate sanitation options including specifications and designs with procedures
- Provide technical backstopping to partners as an when needed on a wide range of Sanitation interventions applicable
- Provide support in terms of monitoring to the cluster coordinator and strategy development in specific situations
- To ensure prioritization, gap filling and to enhance effective sanitation response among the affected population keeping in view the HRP 2019
- To ensure inclusiveness in all sanitation related interventions.

Work Modalities:

- TWG will be valid till 30 June, 2019 with a possible extension or reconstitution
- The TWG meetings will occur on monthly basis or ad-hoc basis in case of specific issues.
- Meetings will be held and minuted by the TWG lead
- Feedback on documents and emails exchanges as and when required
- Actively and consistently participate in meetings/teleconferences and provide timely inputs/contributions to cluster/TWG outputs.

- Demonstrate a commitment to the TWG by contributing to activities and processes
- Decisions made and important discussions carried out in group will be closely coordinated with Cluster Coordinator.

Responsibilities of Sanitation Technical Working Group (TWG):

- Develop contextually appropriate operational guidelines and strategy on Sanitation linked with water supply and hygiene with possible targeting of geographical areas proposed in the HRP
- Support WASH cluster specifically on sanitation options in close coordination with government line departments and Cluster partners.
- Set up a platform for technical sanitation professionals to come together and exchange information and determine guidelines.
- Collect and harmonize approaches to encourage adherence to best practices based on study, lesson learned sharing from the different WASH sector member organizations working in Iraq
- Serve as an advisory body to cluster members on technical issues in the aforementioned area of sanitation.
- Support the cluster with monitoring of projects part of the HRP, 2019 and IHPF allocation made during the year.
- Promote inclusion of national and provincial technical; policies/ guidelines where required.
- Support in rolling-out of the sanitation trainings for technical staff of government and humanitarian organizations.
- Review/develop the existing/new monitoring and evaluation tools for sanitation
- Ensure adequate contingency planning and preparedness for potential emergencies

Deliverables:

Technical Working Group	Deliverable	Time Frame
Sanitation	<ul style="list-style-type: none"> ✓ Plan, develop and finalize Technical guidelines for sanitation including technical options, specifications, technologies, designs and BoQs complying with cluster standards ✓ Inclusion of Sewerage/Sanitation Directorate/ Municipality departments staff in the working group and build on existing resources. ✓ In collaboration with the government counterparts and TWG partners conduct market surveys for cost estimates and availability ✓ Provide continuous back stopping to cluster partners on technical issues arising in the field. ✓ Provide guidance to partners on sanitation specific data based on geographical locations. 	As agreed with cluster lead / SAG

Approved by WASH Cluster and Strategic Advisory Group