

<b>Venue</b>	MC office, Tikrit
<b>Date and time</b>	28 <sup>th</sup> February 2018, 11am.
<b>Participants</b>	Schools Building Manager (SBM) in Salah Al Din , MC, DRC, Oxfam, TDH and RI

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action Points</b>
<b>Agenda</b>	<ul style="list-style-type: none"> <li>• Introduction.</li> <li>• Action points from previous meeting.</li> <li>• Updates from Partners/targeted schools.</li> <li>• Discuss about the World Water Day event at Schools.</li> <li>• AOB</li> </ul>	
<b>Information on WASH in Schools WG</b>	<ul style="list-style-type: none"> <li>• Share it in the WASH Cluster and Education Cluster.</li> </ul>	
<b>The tools of the WG</b>	<p>For the Partners to fill/update <b>The WASH in Schools Working Group (WG) in Salah Al-Din (SAD) Spreadsheet</b></p> <ul style="list-style-type: none"> <li>• Request Sorouh to make the reporting date depending on the date of the letter form DoE-SAD</li> <li>➤ Reviewed the reporting date in each meeting (any partners take long time in planed of intervention in schools nominated by DoE-SAD should explain the reason) instead of putting deadline for the nomination schools letters.</li> <li>• Prepare standard operating procedure (SOP) for WASH in Schools intervention.</li> <li>• SCI request from DoE-SAD to clarify the process of the delete and update items in the BoQ after sign the contract.</li> <li>• Request Sorouh to share the schools need for WASH facilities in the spreadsheet.</li> <li>• MC request from DoE-SAD to share with us the list of completed schools</li> </ul>	<ul style="list-style-type: none"> <li>➤ <u>Save the Children and DRC need to update it.</u></li> <li>➤ <u>All partners agreed to share the DoE letter.</u></li> <li>➤ <u>Some N.G.Os need to fill the spreadsheet.</u></li> <li>➤ <u>DRC will prepare SOP with DOE- SAD to discuss it in the next meeting.</u></li> <li>➤ <u>DoE-SAD with DRC will explain the delete and update items in the BoQ before and after sign the contract in the SOP.</u></li> <li>➤ <u>DoE-SAD: ready to share it but still need to discuss because might it will be overlap between N.G.O.</u></li> <li>➤ <u>DoE-SAD Shared with us the list of all schools completed with rehab.</u></li> </ul>

	<ul style="list-style-type: none"> <li>MC Planned to conduct Workshop for World Water Day event at MC office.</li> <li>CCCM in Shirqat share there are some cases of scabies and Lice in schools in Shirqat.</li> </ul>	<ul style="list-style-type: none"> <li>➤ <u>All attendance</u> are glad to hear that and we discussed the date in 12, Mar, but still need to confirm by email from MC.</li> <li>➤ SCI need to share the list of schools to conduct hygiene session in these schools by SCI or other partners.</li> </ul>
<b>Update from Partners</b>	<p>MC: ongoing in the process to start the Rehab in 8 Schools in Salah Al Din</p> <p>DRC: completed rehab for 5 schools</p> <p>RI: planned to install prefab latrines in schools and Planned to start Rehab in schools in April.</p> <p>Oxfam: planned to conduct hygiene session in schools.</p> <p>TDH: doing hygiene session in schools in Shirqat and Biji.</p>	<p><u>MC</u>: find it in the Spared sheet</p> <p><u>DRC</u>: to update it in the Spared sheet.</p> <p><u>TDH</u>: find it in the Spared sheet</p>
<b>The DoE-SAD Notes</b>	<ul style="list-style-type: none"> <li>The coordination with DoE-SAD should be with DoE School building Manager (SBM) of Salah Al Din (Abdulhakim) not with the head of department in each district and nor with the engineers in the contact list.</li> <li>The contact list of the engineers of department of the schools building in Salah Al Din to coordinate after the approval from DoE-SBM-SAD</li> <li>The WG need to depend on the letter signed by the DoE- SBM-SAD for nominated schools.</li> <li>The N.G.O should be registered in Iraq</li> <li>To avoid any issues in handover the work to the DoE-SAD, the N.G.O should sign the final BoQ from DoE-SBM-SAD after sign it from the DoE engineers in the contact list in each district.</li> </ul>	<p>The DoE to share the contact list of the engineers of department of the schools building in Salah Al Din.</p>
<b>AoB</b>	<ul style="list-style-type: none"> <li>Sorouh: there is a gaps in CFS in Al Alam Camp, if the partners can cover the gaps</li> </ul>	

<b>KEY CONTACTS &amp; ONGOING INFO</b>	<p>Alaa AlNaddaf (WASH Cluster Center and South lead) <a href="mailto:asalnaddaf@unicef.org">asalnaddaf@unicef.org</a></p> <p>Mustafa A. Sadiq (WASH subnational cluster FP-SAD) <a href="mailto:mustafa.sadiq@savethechildren.org">mustafa.sadiq@savethechildren.org</a></p> <p>Khalaf Ibrahim ( WASH in Schools- WG -SAD Chair ) <a href="mailto:khaibrahim@mercycorps.org">khaibrahim@mercycorps.org</a></p>
<b>References:</b>	<p><b>The DoE-SAD Standards BoQ for Construction Rehabilitation in schools (Civil work)</b>  <a href="https://drive.google.com/file/d/1LWrMHWFTIOe9HLPvsEphSbni0Mg0TTXE/view?usp=sharing">https://drive.google.com/file/d/1LWrMHWFTIOe9HLPvsEphSbni0Mg0TTXE/view?usp=sharing</a></p> <p><b>The DoE-SAD Standards BoQ for Construction Rehabilitation in schools (electrical work)</b>  <a href="https://drive.google.com/file/d/1UHA7NP5Hv4CZSRnfXAufftU92OoiBs28/view?usp=sharing">https://drive.google.com/file/d/1UHA7NP5Hv4CZSRnfXAufftU92OoiBs28/view?usp=sharing</a></p> <p><b>The list of all schools completed with rehab. Information on WASH in Schools WG - SAD</b>  <a href="https://drive.google.com/file/d/12xRzjQ7e0lw-k2FnsJMjLmqKikQK82_Y/view?usp=sharing">https://drive.google.com/file/d/12xRzjQ7e0lw-k2FnsJMjLmqKikQK82_Y/view?usp=sharing</a></p> <p><b>Information on WASH in Schools WG</b>  <a href="https://drive.google.com/file/d/19hsaoTLOwt0eUtEX7u1sDuyr7TC0tAya/view?usp=sharing">https://drive.google.com/file/d/19hsaoTLOwt0eUtEX7u1sDuyr7TC0tAya/view?usp=sharing</a></p> <p><b>The WASH in Schools Working Group (WG) in Salah Al-Din (SAD) Spreadsheet</b>  <a href="https://docs.google.com/spreadsheets/d/1ngX4m-IOLBZROU4s4wqodbkzrkUsz7AI00ItIXYOErQ/edit?usp=sharing">https://docs.google.com/spreadsheets/d/1ngX4m-IOLBZROU4s4wqodbkzrkUsz7AI00ItIXYOErQ/edit?usp=sharing</a></p> <p><b>How to fill WASH in Schools WG - SAD Spreadsheet</b>  <a href="https://drive.google.com/file/d/1agEnMaGH4iDMaSkuxZbEX-YZ4N4iQIJ8/view?usp=sharing">https://drive.google.com/file/d/1agEnMaGH4iDMaSkuxZbEX-YZ4N4iQIJ8/view?usp=sharing</a></p> <p><b>WASH in Schools WG-SAD Meeting – attendance sheet</b>  <a href="https://drive.google.com/file/d/19GEtmY3OaSiHBhM3I8fdu5dMH2BPWp_/view?usp=sharing">https://drive.google.com/file/d/19GEtmY3OaSiHBhM3I8fdu5dMH2BPWp_/view?usp=sharing</a></p>
	<p>Next meeting: <b>11am 28<sup>th</sup> Mar - MC office –Tikrit</b></p>