

## WASH in Schools WG – SAD – Minutes of Meeting

<b>Venue</b>	DoE, School Building Department, 2 <sup>nd</sup> floor.
<b>Date and time</b>	5 <sup>th</sup> February 2019, 12am.
<b>Participants</b>	School Building Manager (SBM), Planning Manager, MC, TDH, Sorouh, SCI, Oxfam and IOM

Agenda Item	Discussion	Action Points
<b>Agenda</b>	<ul style="list-style-type: none"> <li>• Introduction</li> <li>• Introduce the new School Building Manager, and provide him a brief about WASH in schools.</li> <li>• Discuss the update from the Ministry of Education, and update the SoP for WASH in School intervention in Salah Al Din accordingly.</li> <li>• Update the contact list of DoE Engineers.</li> <li>• Update from partners</li> <li>• AoB</li> </ul>	
<b>Information on WASH in Schools WG</b>	<ul style="list-style-type: none"> <li>• Share it in the WASH Cluster and Education Cluster.</li> <li>• All the partners need to make reporting date depending on the date of the letter form DoE-SAD</li> <li>• For the Partners to fill/update <b>The WASH in Schools Working Group (WG) in Salah Al-Din (SAD) Spreadsheet</b></li> </ul>	
<b>Discuss the update from the Ministry of Education, and update the SoP for WASH in School intervention</b>	<ul style="list-style-type: none"> <li>• Introduction of the attendance</li> <li>• Introduce the New School building Manager.</li> <li>• Brief of the WASH in Schools Manager</li> <li>• Explain the SoPs to all the N.G.Os attended the meeting and discuss any point.</li> <li>• SBM requested from all the N.G.Os to prepare the BoQs according to the standers BoQ of the DoE.</li> <li>• Sorouh requested from the DoE to prepare BoQs with letter DoE as a suggestion from the DoE.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Mercy Corps will amend the SoPs according to what the DoE and N.G.Os agreed in the meeting, the final SoP will sign from the DoE Director.</b></li> <li>• <b>All the standers BoQs of the DoE you will find it herein the reference</b></li> <li>• <b>SBM: confirm that the DoE-engineers can not prepare BoQs for schools as a suggestion for the N.G.Os if they do not have the capacity for the rehab.</b></li> </ul>

	<ul style="list-style-type: none"> <li>The SBM confirm that any rehab or work will be the responsibility of the School building department, and they are not responsible for the donation or supply of materials or equipment.</li> </ul>	
<p><b>Update from Partners</b></p>	<p><b>MC:</b> Plan to rehabilitate the WASH facilities of 10 schools in Salah Al Din, and conduct hygiene session with hygiene kit for 30 schools in Salah Al Din.</p> <p><b>Sorouh:</b> the rehabilitation of WASH facilities ongoing on 27 Schools in Salah Al Din (9 in Al Dejel, 7 in Al Dhuluiya, 7 in Al Es-haqi, and 4 in Samara), and conduct MHM training 20 schools in Samara, Al Dhuluiya, Al Es-haqi, and Dejel, they train 3 Teachers from each schools that means on April 2019 they will train 60 teachers.</p> <p><b>TDH:</b> - Assessment and planning to rehab WASH facilities of 3 schools in Al Bojoary, Al Musahak, Al Zuia all of them north Baiji, and waiting for new award on Mar-19.</p> <p><b>IOM</b> – rehabilitated of WASH facilities of Al-Biain in Tikrit, add 3 class to Al-Ahrar school (UNICEF informed them they will increase the number of latrines), and rehab class and of WASH facilities in Al Niema and Al Smahaa schools in Hay Alaskry Baiji.</p> <p><b>Oxfam:</b> rehabilitated of WASH facilities of 21 schools in Salah Al Din (6 in Baiji, 6 in Dour, 2 in Balad, and 7 in Tikrit) and they plan to rehab WASH facilities of 2 schools in Baiji.</p>	<p><u><a href="#">All Partners to update the spreadsheet</a></u></p>
<p><b>Information form WASH /Education Cluster</b></p>	<p><b>primary school for boys in Qadissya complex:</b></p> <ul style="list-style-type: none"> <li>- no latrines for teachers;</li> <li>- latrine for students need to be fixed (locks, cleaning items);</li> <li>- handwashing area: taps need to be repaired, no soap;</li> <li>- no trash bins in the latrines and in the school</li> </ul> <p><b>primary school for girls in Qadissya complex:</b></p> <ul style="list-style-type: none"> <li>- no water;</li> </ul>	<p>We could not manage to discuss this during the meeting because we focused on the SoPs, however, any partner has the capacity, can contact:</p> <p>Chiara Moroni   Save the Children   Education Programme Manager Salah al-Din, <a href="mailto:Chiara.Moroni@savethechildren.org">Chiara.Moroni@savethechildren.org</a> +964 751 741 8007</p>

	<ul style="list-style-type: none"> <li>- no hygiene kits distributed;</li> <li>- no trash bins and cleaning items in the latrines; teachers/headmaster buy the cleaning material;</li> <li>- latrine for students need to be fixed (locks, cleaning items, one is without door);</li> <li>- handwashing area: no soap;</li> </ul> <p>In <b>Al Sarin</b>, a village in Jreash, the school was installed by DoE with support from NGOs, but the school does not have latrines, a water heater, or sufficient water.</p>	
<b>The DoE-SAD Notes</b>	<ul style="list-style-type: none"> <li>• The coordination with DoE-SAD should be with DoE School building Manager (SBM) of Salah Al Din (Basil) not with the head of department in each district and nor with the engineers in the contact list.</li> <li>• The contact list of the engineers of department of the schools building in Salah Al Din to coordinate after the approval from DoE-SBM-SAD</li> <li>• The WG need to depend on the letter signed by the DoE- SBM-SAD for nominated schools.</li> <li>• The N.G.O should be registered in Iraq</li> <li>• To avoid any issues in handover the work to the DoE-SAD, the N.G.O should sign the final BoQ from DoE-BSM-SAD after sign it from the DoE engineers in the contact list in each district.</li> </ul>	<p>The DoE to share the contact list of the engineers of department of the schools building in Salah Al Din.</p> <p>This notes included in the SoP.</p>
<b>AoB</b>		
<b>KEY CONTACTS &amp; ONGOING INFO</b>	<p>Ahmed Albohamed (Sub-National Coordinator, Center/South) <a href="mailto:aalbohamed@mercycorps.org">aalbohamed@mercycorps.org</a></p> <p>Mustafa A. Sadiq (WASH subnational cluster FP-SAD) <a href="mailto:mustafa.sadiq@savethechildren.org">mustafa.sadiq@savethechildren.org</a></p> <p>Khalaf Ibrahim ( WASH in Schools WG coordinator - SAD) <a href="mailto:khaibrahim@mercycorps.org">khaibrahim@mercycorps.org</a></p>	
<b>References:</b>	<p><b>The DoE-SAD Standards BoQ for Construction Rehabilitation in schools (Civil work)</b>  <a href="https://drive.google.com/file/d/1LWrMHWFTIOe9HLPvsEphSbni0Mg0TTXE/view?usp=sharing">https://drive.google.com/file/d/1LWrMHWFTIOe9HLPvsEphSbni0Mg0TTXE/view?usp=sharing</a></p> <p><b>The DoE-SAD Standards BoQ for Construction Rehabilitation in schools (electrical work)</b></p>	

<https://drive.google.com/file/d/1UHA7NP5Hv4CZSRnfXAufftU92OoiBs28/view?usp=sharing>

**The list of all schools completed with rehab. Information on WASH in Schools WG - SAD**

[https://drive.google.com/file/d/12xRzjQ7e0lw-k2FnsJMjLmqKikQK82\\_Y/view?usp=sharing](https://drive.google.com/file/d/12xRzjQ7e0lw-k2FnsJMjLmqKikQK82_Y/view?usp=sharing)

**Information on WASH in Schools WG**

<https://drive.google.com/file/d/19hsaoTL0wt0eUtEX7u1sDuyr7TC0tAya/view?usp=sharing>

**The WASH in Schools Working Group (WG) in Salah Al-Din (SAD) Spreadsheet**

<https://docs.google.com/spreadsheets/d/1ngX4m-IOLBZROU4s4wqodbkzrkUsz7AlOOltlXYOErQ/edit?usp=sharing>

**How to fill WASH in Schools WG - SAD Spreadsheet**

<https://drive.google.com/file/d/1agEnMaGH4iDMaSkuxZbEX-YZ4N4iQJ8/view?usp=sharing>

**WASH in Schools WG-SAD Meeting – attendance sheet**

<https://drive.google.com/file/d/1Qx5e2T23YVDDO6AGrKCX4ke0IAAvQjYW/view?usp=sharing>

Next meeting: **TBC with DoE.**