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| Venue | MC office, Tikrit |
| Date and time | 04 th Jul 2018, 11am. |
| Participants | MC, Schools Building Manager (SBM), Planning Manager, DRC, RI and Oxfam |

| Agenda Item | Discussion | Action Points |
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| Agenda | <ul style="list-style-type: none"> • Introduction. • Action points from previous meeting. • Updates from Partners/targeted schools. • AOB | |
| Information on WASH in Schools WG | <ul style="list-style-type: none"> • Share it in the WASH Cluster and Education Cluster. • All the partners need to make reporting date depending on the date of the letter form DoE-SAD • For the Partners to fill/update The WASH in Schools Working Group (WG) in Salah Al-Din (SAD) Spreadsheet | |
| The tools of the WG | <ul style="list-style-type: none"> • Reviewed the reporting date in each meeting (any partners take long time in planed of intervention in schools nominated by DoE-SAD should explain the reason) instead of putting deadline for the nomination schools letters. • Request DoE to provide prefab latrines to some schools in the villages in Salah Al Din. • DRC has the capacity to distribute 150 container 120 L. • DoE requested to focusing in the other district in Salah Al Din rather than focusing in Baiji, until clear it from the landmine. | <ul style="list-style-type: none"> • DRC need to confirm if they will share it with shelter cluster or to donation it to Oxfam (Oxfam shown they have capacity but need to confirm that). (Oxfam has capacity to install 25 latrines, in the new grant will start). RI has the block latrines need to confirm from Donor. • DoE Will share with DRC the list of 50 schools need container. 35 Tikrit, and 15 Al Alam and they plan to distribute 3 for each schools. • MC with DoE will prepare schools year report and share it with WASH partners, what we achieved in school year 2017/2018 and what we plan for school year 2018/2019. |

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| Update from Partners | <p>MC: rehabilitated 8 schools in Salah Al Din, and conducted hygiene session with hygiene kit in 18 schools in Salah Al Din and plan to conduct hygiene session with hygiene kit to the summer shift in Al Alam camp schools and Baiji.</p> <p>Oxfam: ongoing HP session in schools in Al Alam, Tikrit and Baiji, and plan to Balad, Samara, regarding the rehabilitation WASH facilities start for 2 schools in Tikrit and In process 5 total 3 Door and 2 Balad and planed 2 schools in Baiji, Prefab latrines waiting the answer from DRC.</p> <p>Sorouh: rehabilitation of WASH facilities in 33 schools in Salah Al Din.</p> <p>SCI: Hygiene promotion session in Al Alam, Samara, Baiji and stopped currently in Shirqat, and planned to distribute 1500 hygiene kits in schools</p> <p>PIN: ongoing the rehabilitation of 6 schools in Al Zab- Kirkuk and planned to rehabilitate 2 schools in east Shirqat, Salah Al Din.</p> <p>TDH: complete hygiene session in Schools in east Shirqat and center baiji and plan to rehabilitate 6 schools in Baiji.</p> | <p>MC: find it in the spreadsheet</p> <p>Oxfam: find it in the spreadsheet</p> <p>Sorouh: find it in the spreadsheet</p> <p>SCI: find it in the spreadsheet t</p> <p>PIN: need to fill the spreadsheet.</p> <p>TDH: shared it with us but they need to fill the spreadsheet</p> |
| The DoE-SAD Notes | <ul style="list-style-type: none"> • The coordination with DoE-SAD should be with DoE School building Manager (SBM) of Salah Al Din (Abdulahkim) not with the head of department in each district and nor with the engineers in the contact list. • The contact list of the engineers of department of the schools building in Salah Al Din to coordinate after the approval from DoE-SBM-SAD • The WG need to depend on the letter signed by the DoE- SBM-SAD for nominated schools. • The N.G.O should be registered in Iraq • To avoid any issues in handover the work to the DoE-SAD, the N.G.O should sign the final BoQ from DoE-BSM-SAD after sign it | <p>The DoE to share the contact list of the engineers of department of the schools building in Salah Al Din.</p> <p>This notes included in the SoP.</p> |

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| | from the DoE engineers in the contact list in each district. | |
| AoB | | |
| KEY CONTACTS & ONGOING INFO | <p>Alaa AlNaddaf (WASH Cluster Center and South lead) asalnaddaf@unicef.org</p> <p>Mustafa A. Sadiq (WASH subnational cluster FP-SAD) mustafa.sadiq@savethechildren.org</p> <p>Khalaf Ibrahim (WASH in Schools- WG -SAD Chair) khaibrahim@mercycorps.org</p> | |
| References: | <p>The DoE-SAD Standards BoQ for Construction Rehabilitation in schools (Civil work) https://drive.google.com/file/d/1LWrMHWFTIOe9HLPvsEphSbni0Mg0TTXE/view?usp=sharing</p> <p>The DoE-SAD Standards BoQ for Construction Rehabilitation in schools (electrical work) https://drive.google.com/file/d/1UHA7NP5Hv4CZSRnfXAufftU92OoiBs28/view?usp=sharing</p> <p>The list of all schools completed with rehab. Information on WASH in Schools WG - SAD https://drive.google.com/file/d/12xRzjQ7e0lw-k2FnsJMjLmqKikQK82_Y/view?usp=sharing</p> <p>Information on WASH in Schools WG https://drive.google.com/file/d/19hsaoTL0wt0eUtEX7u1sDuyr7TC0tAya/view?usp=sharing</p> <p>The WASH in Schools Working Group (WG) in Salah Al-Din (SAD) Spreadsheet https://docs.google.com/spreadsheets/d/1ngX4m-IOLBZROU4s4wqodbkzrkUsz7AlOOltlXYOErQ/edit?usp=sharing</p> <p>How to fill WASH in Schools WG - SAD Spreadsheet https://drive.google.com/file/d/1agEnMaGH4iDMaSkuxZbEX-YZ4N4iQJ8/view?usp=sharing</p> <p>WASH in Schools WG-SAD Meeting – attendance sheet https://drive.google.com/file/d/1fC_cmlfA94jorqe36KeJYV5KZc9KSUDQ/view?usp=sharing</p> | |
| | Next meeting: 11am 15 August - MC office –Tikrit | |