



**MEETING NOTES TECHNICAL WORKING GROUP TRANSITIONAL SHELTER  
TUESDAY, NOVEMBER 28, 2017 10:00 AM IOM OFFICE**

Present

Mr. Jacobo Muelas	-	Shelter Team/IOM
Mr. Nathaniel Lovell	-	Shelter Team/IOM
Mr. Philip Mathew	-	Shelter Team/IOM
Mr. Jan-Willem Wegdam	-	Team Leader/IOM
Mr. Neyer Corredor	-	Samaritan Purse
Mr. Chris Kinzer	-	Samaritan Purse
Mrs. Kervelle Munro	-	Caritas / CRS
Mr. Adrian Rode	-	Ministry of Housing
Mr. Delbert Paris	-	Stewco

**1. OBJECTIVES**

The objectives of this meeting are:

- (i) Sharing experiences from the field and the T-Shelters program plans of each agency.
- (ii) Analyzing the different Technical Proposals for T-Shelter; Construction system, size, cost and operational.
- (iii) Discussing the plans with the government representative, regarding the official position for Transitional Shelters logic and designs.

**2. PROGRAMS**

The representatives briefly introduced the T-Shelter Program of their Organization:

**Samaritan Purse (SP)**

SP stated that they plan to build 150 Transitional shelters. They plan to train the working teams and that they are ready to start their construction as soon as the materials arrive in Dominica from USA. Their program activities will end May 2018. The material cost of each house is estimated to be around 1.800 USD. The labor is estimated to be 1 day for a 6-person team.

The SP area of work is in the north of the island from Bense to Portsmouth (Portsmouth not included).

During the meeting Samaritan Purse provided drafts of their t-shelter.

Samaritan Purse has been given oral approval by the minister of Housing on their design.



## **Caritas Antilles**

Caritas stated that the organization initially was looking to provide 190 transitional shelters but after consultation with the communities and village councils, they decide to upgrade their design with a washroom and sanitation facilities like a septic tank and toilet. This increased the cost per unit. Caritas therefore currently plan to construct around 90 transitional shelters.

The walls will be built in regular boards of 1x6 inches, but they are considering to use grove and tong boards. Caritas is in the process of procurement and they will work on the south of the country.

## **International Organization for Migration (IOM)**

IOM stated that they currently secured funding for the construction of 50 T-shelter but are considering adding another 225 with incoming funds totalling 275 units.

IOM is working on the design. The model will be partially prefab with an estimated size of 12'x18'. IOM aims to build a house in a day with three-person team.

## **Ministry of housing.**

The MoH representative indicated that he will have a further discussion with the minister to determine the official position regarding the transitional shelter.

He advised that access to sanitation facilities is a requirement for obtaining a building permit. He will consult with the minister to determine if community sanitation facilities or construction of sanitation facilities in a later stage could be considered.

## **3. WAY FORWARD**

- In all designs, the T-shelter will be placed on a concrete slab foundation. Ideally the existing foundation of the (former) will be used. Where no foundation is available, a new one will have to be constructed
- The MoH representative shared his concerns that the t-shelter could become part of the permanent house, while not meeting the Building standards.
- Samaritan Purse explained that a transitional shelter is a temporary and quick solution for people without any other solutions. Their design follows all the international standards for shelter.
- The size for a transitional shelter should follow the Sphere Standards of 3,5 square meters of coverer space. The SP design is 20 m2 (5,7m2 pp). IOM Proposes a similar surface for a family with less than 4 members.
- IOM would like MoH approval for the TS designs, taking into account that these are not meant to be permanent.
- IOM and SP will coordinate their works in Bense and Anse de Mai, as both organizations are working in this villages.
- All organizations agree to share the designs, bill of quantities, costs and approach