NE Nigeria (Borno) Minutes of IYCF TWG Meeting  
Date: 9th July 2020  
Venue: IYCF TWG Zoom Virtual Meeting

Chair: Edem Edem, NNGO Co-chair  
Co – Chair: International Medical Corps (IMC) (Thembisani Maphosa)  
Time: 10:33am  
Ended: 12:35pm

Agenda Items

1. Review of previous actions points  
2. Review the IYCF TWG annual workplan (achievements vs planned)  
3. Key challenges in reporting IYCF activities in the 5W.  
4. AOB

Organizations Represented

DRC, MC, TDH, PUI, AAH, ALIMA, ALBARKA HEALTH SPRING, CARE, UNICEF, AHA, CBI, GREENCODE, IRC, SCI, WFP, CARITAS, FHI 360, INTERSOS, SPHCD, Nutrition Sector Information Management Officer (IMO), GHVIFA, Nutrition Sector Coordinator. Apologies from Borno SNO

1. Review of Previous Action Points

<table>
<thead>
<tr>
<th>Action Point</th>
<th>Meeting Discussion Point</th>
<th>Progress / Follow-up Action Point</th>
<th>Responsible</th>
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<tbody>
<tr>
<td>Update on the Borno MNCH Week campaign</td>
<td>No update from the SPHCDA</td>
<td>Sector coordinator to follow up with SNO</td>
<td>SNO, SC</td>
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<tr>
<td>Partners to share WBW Report</td>
<td>Feedback and report done by partners on WBW. The IYCF Chair appreciated Partners effort on the WBW Report, Best practices</td>
<td>Done</td>
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and lessons learnt to be circulated. Partners shared and best practices shared and shared to all sector members

| IYCF reporting indicators and training | Sector Coordinator to organise a session to dedicate discussion on the IYCF indicators in details | Sector Coordinator to organise a training session on IYCF indicators. | Sector Coordinator |
| Implementing Partners to always involve the SPHCDA in facilitation, training and Supportive Supervision | The IYCF TWG Chair suggested that Partners should share their experience with involvement of SPHCDA in their programme facilitation, training and Joint Supportive Supervision. UNICEF, IMC and GREENCODE highlighted the involvement of SPHCDA in their program so far. LGA Focal Point canvasses for the involvement of the LGA team in Joint Supportive Supervision. | SNO to brief the IYCF TWG about the involvement of LGA team in Joint Supportive Supervision | All Partners, SNO |

2. Review the IYCF TWG annual work plan (achievements vs planned)

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<tr>
<th>Discussion Points</th>
<th>Action Point</th>
<th>Responsible/Timeframe</th>
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| Please find the link to the IYCF TWG workplan showing the progress to each activity and action points | Summary of key action points on the workplan:  
- Sector coordinator to reach out to SNO for update on the MNCH week planning and share immediately to all partners  
- SNO to appoint an alternate person from SPHCDA to represent her in the IYCF meetings | Sector coordinator/SNO by 31st October.  
SNO, immediately |
### 3. Key challenges in reporting IYCF activities in the 5W.

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<tr>
<th>Description</th>
<th>Responsible Party</th>
<th>Due Date</th>
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<tr>
<td>The IYCF reported activities have overachieved by 150% across the three states. (<a href="#">see presentation for details per LGA</a>). Partners discussed the possible reasons of the overachievement including under estimating targets, multiple counting of beneficiaries, misunderstanding of indicators (reporting the wrong activities), and difficult in collecting data. Other challenges reported including keeping the MtMSG participants for too long, resulting to low coverage.</td>
<td>Sector coordinator to organize a special session to review the IYCF indicators. Partners to use the Sector’s MtMSG Exit Strategy to develop their agency specific exit strategy to graduate the participants so that new groups can be established. Sector coordinator to reshare the Exit Strategy guidelines.</td>
<td>Sector Coordinator by 14th Oct Partners, ongoing</td>
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For feedback, please contact skaranja@unicef.org; tmaphosa@InternationalMedicalCorps.org
### 4. AOB

| a) MNCH Week Update | Sector Coordinator to follow up with the States MNCH week plans  
|                      | Partners to actively participate in the MNCH week planning through the Taskforce upon its establishment.  
|                      | Sector Coordinator by 31st Oct.  
|                      | Partners  

- Amina (UNICEF) notified that the Federal government had approved the implementation of MNCH Week by all PHCs. She suggested that all planning should begin for the November round of MNCH week with the SPHCDA and implementing partners.

| b) Cooking Demonstrations | Sector coordinator to reshare the guidelines on Nutrition programmatic adaptation to COVID-19 context and email to all partners officially confirming resumption of cooking demonstration activities.  
|                           | Sector coordinator, immediately.  

- Sector Coordinator confirmed that Cooking Demonstration can be resumed with strict adherence to COVID-19 prevention.

Next Meeting to be held online through ZOOM, date to be communicated