

## Meeting Minutes of GiHA Working Group, Cox's Bazar

**Date/Time: Monday: 17 Sept 2018, 09:00 to 10:00 AM**

**Venue: UNHCR Conference Room**

### Participants:

	Agency	Name of the participant(s)
1	Simon Peter Opolot	ISCG
2	Miiro Rehema	UNHCR
3	Tapati Saha	UN Women
4	Shajeda Begum	UNICEF
5	Sharmin Akter	ISCG
6	Saida Marria	IFRC
7	Mita Rani Roy	ACF
8	Esther Kim	IOM
9	Md. Emanuer Shikder	ISCG
10	Em Winters	Cambridge University
11	Ak Rahim	TWB
12	Irene Scott	TWB
13	John Adaki	WFP
14	Lulia Toma	Oxfam
15	Tahmina Yasmin	BRAC
16	Pheona koyiet	World vision
20	Sonya Sagan	Wash Sector
21	Backey Tripura	World Vision
22	Daniel Sarker	World vision
23	Ricardo Lobo	ISCG

### Summary of the Discussion and Decisions:

Item	Summary of Discussion	Action Point(s)
1. Welcome and Introduction	ISCG Senior GenCap Advisor (Simon) co-Chaired the meeting in absence of Flora Macula, HoSo, UN Women. Flora was in the inauguration of Kerosene programme in the Rohingya camp, invited by the Government of Bangladesh. Simon welcomed Miiro Rehema as new Co-Chair from UNHCR.	Flora (UN Women) will Co-chairing GiHA WG meetings along with the new co-chair Rehema (UNHCR).
2. Review of Previous Action Points	An action point carried forward from the previous meeting is the life-Saving concept document which shows how addressing gender issues in humanitarian work is life saving. To develop a common understanding and appreciation, GiHA WG members will discuss the key points of the document in the next meeting.	The discussion on the lifesaving concept will be held in the next GiHA WG meeting on <b>1<sup>st</sup> October</b> .
3. Presentation on "Gender and cash	Ricardo Lobo, ISCG, Cash WG coordinator made presentation on Gender Issues in Cash programming. He showed video clip on Gender and cash-based symposium in a humanitarian context. This is available in the link:	Key/relevant cash based interventions documents in Cox's Bazar will be shared to GiHA WG members.

transfer programme”	<a href="http://www.cashlearning.org">www.cashlearning.org</a> . The SOP on the cash for work has been developed and circulated among Rohingya refugee response partners. Financial service providers are encouraged to use the SOP to ensure the participation and protection of women. Other relevant documents related to cash for work in Cox’s Bazar were shared with GiHA WG members.	
4. Presentation on GBV glossary	Translators Without Borders (AK Rahim) made presentation on GBV glossary. The presentation noted that language is important for life saving communication. Gender related concepts are notoriously difficult to translate into Rohingya and other local languages and need a lot of care. A glossary of Gender/GBV related terminologies is currently being compiled and will be a very useful reference for humanitarian actors. Two workshops have been organized in September and October to help Humanitarian actors appreciate the meanings of words commonly used in service delivery. Humanitarian organizations have been asked to nominate up to 4 participants in the workshop. Nominations can be sent via: <a href="mailto:ak@translationwithoutborders.org">ak@translationwithoutborders.org</a>	On <b>30<sup>th</sup> of September</b> 1-hour workshop for managers level in English.  Field level staff Glossary training workshop will be held from 1-4 <sup>th</sup> October.
5. Gender in Humanitarian Action (GiHA) standard training	GiHA standard/modularized training will be conducted in the second week of November.	The training will be held on 2 <sup>nd</sup> week of November (tbc) for two days.
6. Partners Updates	Oxfam will launch 1-year report on their Rohingya intervention in Cox’s Bazar. The date of the event will be announced.	GiHA WG members are asked to participate in 1-year launch event for the Oxfam report
7. A.O.B	Government officials particularly, UNO (upazila nirbahi officer) to develop better understanding on the cash transfer programme.	

**The next meeting will be held on 1<sup>st</sup> of October at 9:00 -10:00 AM at the UNHCR Conference Room**