

Meeting Minutes of GiHA Working Group, Cox's Bazar

Date/Time: Monday: 29th October 2018, 09:00 to 10:00 AM

Venue: UNHCR Conference Room

Participants

	Agency	Name of the participant(s)
1	Miuro Rehema	UNHCR
2	Simon Peter Opolot	ISCG
3	Sidney Tupper	UNDP
4	Md. Ibrahim Ali	Mukti Cox's Bazar
5	Uocky Deuloan	IAI
6	Sarmin Akter	BRAC
7	Pavlina Millionora	PIN
8	Pia Conradsen	Asia Justice & Right Liberation War Museum
9	Umme Samia Lisha	PIN
10	Binta Bajaha	WFP
11	Tapati Saha	UN Women
12	Sharmin Akhter	ISCG
13	Tahmina Parvin	CBP, UNHCR
14	Shakh Jahidur Rahman	GBV BRAC
15	Shane Harrison	Terre des Hommes
16	Maria Ferrante	Protection Sector WG
17	Toshihisa Nakamura	UN Women
18	Tasnuva Chowdhury	Action Aid
19	Eleni Troumpoeki	IFRC
20	Md. Emanur Shikder	ISCG

Summary of the Discussion and Decisions:

Item	Summary of Discussion	Action Point(s)
1. Welcome and Introduction	Rehema Miuro, (UNHCR Protection Officer/Co-chair of GiHA WG) chaired the meeting. She welcomed all members to the meeting.	
2. Review of Previous Action Points	<p>Last action points were reviewed. All previous action points of what discussed in the last meeting held on 15th of October were taken forward.</p> <p>Detailed discussion held on two points including ToR for Women Leadership Task Force and 16 days of activism plan to get feedback of GiHA members on these two documents.</p> <p>Except BRAC who gave feedback on their upcoming events for 16 days of activism, no other agency yet provided an update on their planned events.</p> <p>Regarding ToR on Women leadership taskforce, only two including Oxfam and UNHCR provided their feedback.</p>	

Item	Summary of Discussion	Action Point(s)
	UN Women in collaboration with IOM is organizing a Women Security Awareness Training(WSAT). UN Women regional colleagues including regional security adviser to conduct this training. 1 day for UN colleagues and 1 day for other implementing agencies. This is solely for women participants.	The tentative date is 26-27Nov. and 28-29 Nov. UN Women to send out invitation to all agencies and ISCG before the training.
3. Discussion on upcoming GiHA Training in November.	Simon, ISCG Senior Gender Capacity Advisor, initially announced the GiHA training tentative dates to be 19-20 th Nov., but it was conflicting with Protection Learning Trg (18-22). It was noted that participants and facilitators for GiHA training will also take part in the Protection event. New dates for the training were considered and agreed upon as 14 th and 15 th November, 2018.	The 14-15 Nov. to block for GiHA Training. Simon would be sending out invitation with a concept note shortly. Simon to finalize and share the Training Concept Note and the Program
4. Updates on: 4.1: 16 days of Activism 4.2 Interagency Women Leadership Task force” for Rohingya Refugee Response.	The draft ToR and matrix on the women support group was shared electronically to all GiHA members to provide feedback by 28 th of October. However, no members except UNHCR and Oxfam provided inputs to the ToR and BRAC is on the event templet of 16 days of activism. There was a discussion and a request to all agencies to be part of the task force but needed dedicated time to work under this Task force. The membership should be consistent.	All members are requested to send back to GiHA with their feedback on the draft ToR and Filled up the 16 days of activism template by 31st of October, Wednesday 2018. GiHA WG coordination team to find out the names of members from respective agencies by 31 st of October 2018.
5. Sharing on the idea of “Gender Hub”	Toshihisha Nakamura shared the findings of the assessment mission by the UN Women HQ team, which was done with Rohingya Refugee response partners on the proposed “Gender Hub”. He gave the background the proposed gender hub that it will: i. Be a training hub for gender/GBV/PSEA training ii. Develop a monitoring and research agenda iii. Integrate gender/GBV/PSEA mainstreaming technical support to sectors and agencies. iv. Be for policy advocacy coordination A full presentation of findings will be done at a later date. Toshihisha mentioned that it will be a presentation later with more clarity with concept note.	
4.Partners update:	The concern was raised on the cyclone preparedness and gender aspect to integrate. It was requested to Sydney Tupper to prepare a brief note and shared with GiHA for feedback.	

Item	Summary of Discussion	Action Point(s)
	The concern was also raised on the finalization of gender profile taking so long to be endorsed at ISCG level.	
5. A.O.B	The meeting was informed that UN Women 2nd Multi-purpose Women’s Centre(MPWC) at Camp-4 will be inaugurated on 31st of October at 3:00 PM. GiHA members were invited to join in the ceremony. The meeting was closed by Co-chair at 10:00a.m.	

The next meeting will be held on 12th of November, Monday at 9:00 -10:00 AM at the UNHCR Conference Room