



Meeting minutes of the CwC Working Group

Date:	24 March 2021	Time:	02:00 PM	Venue:	Microsoft Team Meeting
Chair	Mahbubur Rahman, <i>Coordinator, CwC WG</i>			Notes	Ashek Mahmud, IM, CwC WG

Discussions and action points:

Introduction of the attendees and action points from the last minutes	
Discussions	The last meeting's minutes were discussed and considering the satisfactory progress on the action points the working group members endorsed it thereby.
Updates: General and RCCE TWG	
Discussions	<ul style="list-style-type: none"> ✓ Last two weeks general updates have been shared through weekly digest and here is the link for 17 March and 24 March digest. ✓ Since the beginning to respond to fire incidents, CwC WG has been communicating with different sectors for developing the key messages. Based on which different contents like audio PSA is being developed and shared with CwC partners as well as other sectors. So that, right messages are disseminated in camp through different channels. This message development will continue according to need. ✓ CwC WG has a WhatsApp group comprising its partner agencies focal persons. They are capturing all the updates from partners through this group. Even the quick messages are also disseminating through this channel. Partners are requested to be active in the group as well as sharing their regular updates. ✓ UNHCR IVR (Interactive voice response) system has been resumed yesterday which is sharing messages with the listed community people. ✓ In order to understand the overall situation, ISCG has kicked off the joint need assessment (JNA) exercise by using 72 hours of JNA tools. Results will be published soon. ✓ Regarding the RCCE initiative, key messages for refugee vaccination have been endorsed by the Civil Surgeon of Cox's Bazar and some IEC materials are being developed. The earlier announced starting date of vaccination in camps was 27th of March. However, there is a possibility to defer the vaccination starting date. There is a meeting today where these issues will be discussed.
Action point	<ul style="list-style-type: none"> ➤ CwC partners are requested to share their developed contents (for fire response) with the CwC secretariat for wider dissemination. ➤ CwC partners are requested to share their daily updates and photos of activities on fire response through WhatsApp group or email. ➤ CwC secretariat will share the updated/new messages on fire response as/when it will be available. ➤ JNA report will be shared when it will be available. ➤ CwC WG Coordinator will let all partners know about the update on the vaccination starting date.
Update from partners: Fire Incident in camps and CwC responses	
Discussions	Health Sector/WHO - They are developing a key message on burn treatment, and now it is being translated to the Burmese language. They are also developing guidance on the safe clean-up of fire-affected sites. CwC WG will share it with all partners and other sectors.



	<p>BBC MA – They have already developed PSAs based on key messages. These are all available at Shongjog.</p> <p>Bangladesh Betar – Fire incident news is being covered by their news bulletin. They have also developed a PSA which is now being reviewed by Unicef. After finalizing, they will broadcast it. Their field facilitators are communicating with their registered group members.</p> <p>Unicef and its partners (ACLAB-Radio Naf, BITA, and SHED) – They have finalized the Bangladesh Betar PSA and they are anticipating that it will be broadcasted by today. Radio Naf has been broadcasting emergency bulletin since yesterday and PSA is being continued. Radio Naf also reunited two unaccounted-for children with their families. Unicef has received a key message from child protection sub-sectors which is being disseminated by its partner agencies. BITA has opened a temporary information service center at camp 9 and they are planning to open at other affected camp as well. SHED has 53 community volunteers including the religious leaders who are supporting site management agencies, reuniting the community, and distributing relief.</p> <p>DW Akademie – They are working with Unicef and last week they developed a vaccination episode of Palonger Kotha. They will cover the fire incident in their next Palonger Kotha episode. To make it successful, they will communicate with the respective personnel in the coming days.</p> <p>CARE – They are doing detailed damage assessments at camp 8E, 8W, 9, and 10. They have also reunited some unaccounted-for children with their families.</p> <p>TWB – They have provided multiple translation support to UNHCR and WHO. They will be happy to give support to any agency on translation or audio-making in Rohingya. For getting support on translation and audio making, partners are requested to communicate with TWB colleague Pearly Luthfun, Email: pearly@translatorswithoutborders.org.</p> <p>IRC – They have conducted rapid need assessment (RNA). Results will be shared.</p> <p>SCI – They have conducted rapid need assessment (RNA).</p>
Action point	<ul style="list-style-type: none">➤ CwC WG Coordinator will share the message and guidance on fire safety, first aid and safe clean up when it is available.➤ CARE, IRC, and SCI colleagues are requested to share their assessment report on CwC issues for wider dissemination.➤ All contents developed by any CwC actor could be placed at the Shongjog website since it is open for all. Partners who want to keep their content in Shongjog, please communicate with CwC secretariate or BBC MA.
AOB	
Action point	<ul style="list-style-type: none">➤ Next Meeting on 07 April 2021.