Cash-Based Responses/Technical Working Group (Northern Syria)

Meeting Minutes: Wednesday 5th August
Venue: CARE, Gaziantep
Coordinator: Jennifer McAteer cbr.twg@gmail.com

Attendees: IRC, GOAL, ACTED, Shafak, CRS, MRFS, Kader-FCL, Global Communities, Mercy Corps, World Vision, NRC, Khayr

Attachments: Red Rose information, mid-term survey results; market monitoring timeline; re-phased work plan

Dropbox link: https://www.dropbox.com/sh/t44bfyivqctdtqt/AABf4QaVRt2EzXPv2q8LTXea

Agenda points:
Welcome, introductions – thank you to CARE for hosting the meeting this month

1. Sub group updates
2. Mid Term review discussion
3. Presentation from Red Rose
4. AOB
   (postponed until next meeting – Mercy Corps voucher presentation)

<table>
<thead>
<tr>
<th>Agenda points</th>
<th>Summary of discussion</th>
<th>Main take away/action points</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Sub group updates</td>
<td>Winterisation The winterisation group met to discuss the contents of the SMWB. The next step is to confirm the specifications, potentially holding focus groups with communities as well as reviewing assessments and PDM reports.</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Basic Operations</strong> The BOP team discussed the modality decision tree for the Syrian context. They reviewed the CaLP market based decision tree and decided to add an additional parallel process focussing on the operational aspect especially around transfers mechanisms in light of the issues surrounding hawala at the moment.</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Assessments and Research</strong> The group defined the scope of work for the cost effectiveness study. The SOW is currently being finalised, in light of similar research being explored by a partner. The SOW will be finalised in the coming weeks ready for receiving expressions of interest from consultancies.</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Livelihoods</strong> The livelihoods team have not met this month.</td>
<td></td>
</tr>
</tbody>
</table>

Next sub groups meetings to be set up by Jen
2. **Mid-term review discussion**  
As a donor requirement the CBR provided feedback at the mid-point of the year. The CBR members feedback average was 3.8/10, the greatest achievement being in the assessment and research module of the work plan at 5.1/10 and the lowest being in capacity building and sharing experiences at 2.7.  
In response to the figures presented, the work plan will be re-phased to realistically represent the achievable priorities, partners have volunteered for presentations during the next meetings and members will review the sub group TORs to identify potential areas for engagement.  
Work plan attached – please review and send comments to Jen

| 3. **Red Rose e-voucher system – full details in the attachments** | Brian and Hakan presented the Red Rose e-voucher system. [https://prezi.com/wklixtaajsur](https://prezi.com/wklixtaajsur)  
Red Rose is a technology company with over 30 years’ experience of the Humanitarian sector, which specializes in developing innovative electronic cash transfer products in order to improve operational efficiency and increase transparency. |

| 4. **AOB** | Market monitoring is going well and continuing in August. Members who wish to review the use of data can attend the meeting on **Tuesday 25th August at SCI offices at 2pm**.  
A glossary has been shared with the FS and NFI clusters to assist them in disaggregating the 4W data for cash and vouchers. This should start in August.  
The recruitment process has begun for an IMO – Jen will circulate the advert once it’s live.  
Private sector engagement in the CBR? More info required about the role of private sector actors.  
Presentations for the coming meetings:  
**September meeting**  
Mercy Corps  
GOAL  
**October meeting**  
IRC  
NRC  
Members to prepare presentations |

**Next meeting:** **Antakya on September 3rd September**. Agenda to follow.  
Sub group meetings will take place in the meantime, time, date and venue TBC.