



Age and Disability Technical Working Group - Meeting Minutes

Date: 27th May 2016

Time: 11:30 - 12:30

Venue: UNHCR office, 16 Lavrska Street. Kiev

Agenda:

1. Introductions (5 mins)
2. Updates on "Age and Disability TWG" Terms of Reference (Transition Plan the TWG) and newly created Folder on the Ukraine Humanitarian Response. (5 mins)
3. Technical Support to the Clusters: WASH, Shelter and Nutrition. (10 mins)
4. Inclusion Documents: (25 mins)
 - Guideline on Hygiene Kits for Older People and People with Disabilities
 - Information Education and Communication materials on Nutrition for Older People
 - Top-up kit for the Shelter Cluster
 - Translation of the "Minimum Standards on Inclusion of Age and Disability" into Russian and Ukraine and Dissemination Plan.
5. Inclusion Charter (5 mins)
6. Training Plan on Inclusive Programming for national and international humanitarian organizations. (10 mins)
7. AOB (5 mins)

Discussion	Action points
<p>Min 1: Age and Disability TWG – TOR and Folder on the UN Portal</p> <p>After welcome remarks; the ADTWG chair briefed members on the mandate of the Age and Disability TWG and why it was established in December 2015 at the request of the protection cluster to the HCT. The chair then shared the terms of reference with the members and welcomed comments and discussions on the TOR. There was no comment and the chair informed members that TOR would be posted on the UN Portal within the Age and Disability TWG Folder.</p> <p>Secondly, the chair presented the newly established “Age and Disability TWG” webpage on the Ukraine Humanitarian Response internet portal with the Protection Cluster Folder. Members were informed that all information relating to the activities of the working group would be posted on the portal. And members were encouraged to use the webpage and provide feedback to the Technical Working Group.</p>	
<p>Min 2: Technical Support to the Clusters</p> <p>The chair informed members that the working group had been involved in a couple of initiatives to support inclusive programming with the clusters as detailed below:</p> <p>WASH Cluster: The ADTWG was working with WASH cluster to develop guidelines on “Hygiene Kits for Older People and People with Disabilities”. The draft guideline was then shared with the members and feedback was obtained from UNFPA and OCHA and these will be incorporated before the final copy is produced. Secondly, the TWG is also working with the cluster to develop key messages on inclusive programming whilst undertaking Hygiene intervention for older people and people with disabilities. The third initiative was the planned training for WASH Cluster members on inclusive programming in WASH.</p> <p>Shelter Cluster: Developing the “Top-Up Kit” for inclusive and accessible shelter for older people and people with disabilities. Accessibility assessment for the social institutions with IDP population – Consultative process still ongoing. And then developed TOR on exploration of durable solutions for older people and people with disabilities in collective shelters in May.</p>	<ul style="list-style-type: none"> - TWG will wait for the final feedback on the Guideline on Hygiene Kits for Older People and People with Disabilities from the cluster coordinator and share the final version at the next meeting. Secondly, draft on the key messages will be shared with the WASH cluster for discussion before sharing it with the ADTWG. Thirdly, a detailed training plan is currently being developed for WASH cluster partners and these will be shared at the next cluster meeting. - To create and discuss BOQ for the Top-Up Kits for Shelter projects (June/July 2016). - To develop NFI Guidelines for Older People

	and People with Disabilities.
<p>Nutrition Cluster: Developing Food Basket for Older People in cooperation with the Ukrainian National Gerontology Institute, Develop key messages on food and nutrition for older people and people with disabilities and then plan trainings for Social Workers and Community Volunteers working with older people and people with disabilities on nutritional needs for older people with serious medical conditions.</p> <p>Protection Cluster:</p> <ul style="list-style-type: none"> • Ongoing translation of the Minimum Standards on Age and Disability Inclusion into Russian and Ukrainian. 	<ul style="list-style-type: none"> - To discuss the first draft of Food Basket for Older People and key messages on food and nutrition for older people and people with disabilities with the Gerontology Institute and Nutrition cluster in July 2016. - Update regularly of the Protection Cluster Factsheets and incorporate “Age and Disability TWG” interventions along with attending the cluster meeting to provide an overview of Age and Disability TWG interventions. - Produce Policy Brief on the Situation of Older People and People with Disabilities (July 2016).
<p>Min 3: Capacity Building Initiatives and Coaching for Humanitarian organizations:</p> <ul style="list-style-type: none"> • Planned trainings for PIN outreach staff. • Planned NRC Training for Shelter Team. • REACH Data collection team training for 13th and 14th June 2016. 	<ul style="list-style-type: none"> - To compile the list of trainings and technical support to humanitarian agencies on inclusive project planning and management, inclusive communication skills, inclusive data collection and collection of sex, age and disabilities disaggregated data. - Produce of Information, Education and Communication Materials on: communication, project planning and management, sex, age and disability disaggregated data collection.
<p>Min 4: AOB</p>	<ul style="list-style-type: none"> - Handicap International to review and comment the Guideline on Hygiene Kits for Older People and People with Disabilities. - The possibility for cooperation for trainings

	<p>on inclusion will be discussed with UNFPA.</p> <ul style="list-style-type: none"> - UNFPA share the results and findings on Hygiene kits distribution based on needs assessment that conducted in 2014 to improve and review Guideline on Hygiene Kits for Older People and People with Disabilities.
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Annex 1: List of Participants

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