

# Early Recovery and Shelter Cluster Joint Meeting

05 March 2015

CDMP Conference Room, Disaster Management and Relief Bhaban (6th Floor), 92-93, Mohakhali C/A, Dhaka

The joint Early Recovery and Shelter cluster meeting was held on 05 March 2015 at the Conference Room of Comprehensive Disaster Management Programme (CDMP). The meeting was jointly chaired by Dr. Atiqur Rahman, Joint Secretary, Ministry of Disaster Management and Relief (MoDMR) and Md Sifayet Ullah, Programme Analyst, UNDP. Government officials and representatives from International NGOs, UN Agencies and IFRC attended the meeting.

Dr. Atiqur Rahman welcomed participants in the first meeting of 2015 and mentioned the importance and contribution of cluster approach in the transition from proactive to reactive disaster management culture of Bangladesh. Mohammad Sifayet Ullah mentioned that despite our best interest we struggled to organize meeting as regularly as expected due to political externalities. He also pointed some of the agenda items are expected to be covered relatively quick and members to reveal substantive discussion.

The participants introduced themselves at the beginning of the meeting. List of participants is enclosed as annex.

After introduction agenda-wise discussion was made along with key action point.

| Agenda Item  | Key Discussion   |
|--|--|
| Progress of the Early Recovery and Shelter cluster during 2014 and priorities for 2015 | <p>The key achievements and progress made the Early Recovery and Shelter clusters in 2014 has been presented. The 2015 priorities set of these clusters has also been shared with participants.</p> <p><b>Discussion:</b><br/>Aligning with the cluster action plan for 2013-14 and remarkable contribution from the members, early recovery and shelter cluster carried out coordinated assessment and response for Northern Flood in 2014, enhance national capacity in response and recovery planning and contribute towards standardization of early recovery and shelter assistance was pointed as major achievements.</p> <p>Highlights of the discussions followed by the presentation are as follows-</p> <ul style="list-style-type: none"><li>• Priorities for 2015 has been set out as broad targets which needs to be translated into specific actions through consultations with and contributions from member's Early Recovery and Shelter Clusters will share the priorities for 2015 with the members to propose activities and organizational contribution to be included in the work plan.</li><li>• Inter-cluster coordination remains one of the major challenges for existing humanitarian architecture which may be discussed in HCTT as the coordination platform.</li><li>• Lessons and experiences by different clusters need to be documented and shared with other clusters to enhance inter-cluster linkages.</li><li>• Standards and guidelines developed by the abovementioned clusters need to be communicated at local level for implementation.</li></ul> <p><b>Decisions:</b><br/>Cluster will share the priorities for 2015 with the members to propose activities and organizational contribution to be included in the work plan.</p> |
| Update on Post Flood Response and  | The key findings of the 2014 floods JNA and Phase-3 assessment by food security, early recovery, shelter and nutrition cluster has been presented. The update on floods  |

| Agenda Item   | Key Discussion  |
|---|---|
| Recovery in Northern Bangladesh                               | <p>2014 responses and recovery interventions by government, UN Agencies, I/NGOs and IFRCs has also been shared.</p> <p><b>Discussion:</b><br/>Highlights of the discussions followed by the presentation are as follows-</p> <ul style="list-style-type: none"> <li>• Cluster is an important platform to share lessons and experience of member organization among wider humanitarian community.</li> <li>• Information Management Working Group (IMWG) needs to update Northern Flood Response information in the 4W Atlas to capture recent interventions by different humanitarian agencies. IMWG may update 4W Atlas more frequently as monthly or 6 weekly basis to ensure updated information.</li> <li>• Cluster could also be a platform for sharing disaster response and recovery lessons and experiences by relevant government agencies.</li> <li>• Standards and tools developed at national level needs proper dissemination at local level for implementation.</li> </ul> <p><b>Decisions:</b></p> <ul style="list-style-type: none"> <li>• Sharing lessons and experiences of different member organizations on shelter and early recovery will be included as activity in 2015 work plan.</li> </ul>  |
| Standardization of Emergency and Transitional Shelter Package | <p>The content of Shelter Standards and Guidelines drafted by Technical Working Group (TWG) has been presented. Considering the local context different shelter options for response and recovery phase, definition of terminologies, general principles of shelter design were pointed as major discussion in the document.</p> <p><b>Discussion:</b><br/>Key discussion points and inputs by the members are highlighted below:</p> <ul style="list-style-type: none"> <li>• Shelter Standards and Guidelines developed by the shelter cluster could be an important reference document for the government and other humanitarian agencies in emergency shelter response and recovery. However, members were emphasized on development of separate guidelines for transitional and permanent shelter, and inclusion of Bill of Quantity (BoQ) with detail specification for different housing options.</li> <li>• Representative from TWG mentioned that, the shelter options have been tested by Save the Children. He informed that the construction of transitional shelter involved 95,000 BDT, including one verandah the cost increased to 110,000 BDT and including verandah and additional fence surrounding the house cost 120,000 BDT. He further mentioned that Save the Children has an agreement with the beneficiary and their participation was ensured throughout the procurement and construction process. Save the Children expressed their interest to share their lessons and experience in post disaster housing practice to the members.</li> <li>• Emphasizing socio-cultural aspects of the housing, representative from Caritas mentioned that regional variances should be considered in the design and specification of houses. He also informed that Caritas has developed 35 designs considering socio-cultural and type of hazard aspects of different region and expressed their interest to share with cluster members.</li> <li>• Local Government and Engineering Department (LGED) and House Building Research Institute (HBRI) have some initiatives on community and individual housing can be shared through cluster for learning.</li> <li>• Cash Transfer for the shelter assistance is also important especially for the landless people should consider in the guideline. Representative from UNDP</li> </ul> |

| Agenda Item        | Key Discussion   |
|--------------------|--|
|                    | <p>informed that Cash Working Group has expressed their interest to present lessons and experiences of cash transfer for shelter assistance in the next cluster meeting.</p> <ul style="list-style-type: none"> <li>• Shelter Standards and Guidelines shared with wider stakeholders during Shelter Technical Workshop in Gaibandha.</li> <li>• Due to enormous interest by government agencies and different humanitarian actors the Shelter Standards and Guidelines need to share in with the members for their inputs for at least one working week before finalization.</li> </ul> <p><b>Decision:</b></p> <ul style="list-style-type: none"> <li>• IFRC representative will share the Shelter Technical Workshop report with the cluster members.</li> <li>• Cluster will share the Shelter Standards and Guidelines among the members for one working week for inputs and finalize within two working weeks from this meeting.</li> </ul>  |
| Any Other Business | <p>The chair informed that government has decided to observe National Disaster Preparedness Day on 31st March 2015 and welcomed active participation from the humanitarian stakeholders.</p> <p>The co-chair inform that DDM is updating national cyclone preparedness plan and IMWG has circulated Contingency Stock tool for updating prepositioning by different humanitarian agencies. He requested the members to share their respective organizational information with the IMWG for better preparedness before approaching cyclone season.</p> <p>Representative from IFRC informed that Shelter Cluster Workshop is tentatively planned for mid of April 2015 and requested the participants for their inputs and contribution in developing agenda and content. In this regard a brief concept note will be shared among the members.</p> <p>Shelter cluster Technical Working Group (TWG) require revitalization to ensure participation of multi-disciplinary expertise for contribution in development of standards, guidelines, policies and tools.</p> <p><b>Decision:</b></p> <ul style="list-style-type: none"> <li>• Representative from IFRC will send out request to cluster members seeking nomination for the reconstituted TWG in an attempt to ensure representation of multi-disciplinary stakeholders.</li> <li>• Representative from IFRC will share a brief concept note on the proposed Shelter Cluster Workshop for inputs and contribution by the members.</li> <li>• Next cluster meeting will be organized at Save the Children Office.</li> </ul> |
| Concluding Remarks | <p>Emphasizing the full agreement on the decisions and way forward the Chair and Co-Chair thanked all the members for their active participation and valuable contribution. Quoting from the Secretary General of United Nations, the chair mentioned that Bangladesh is a role model in disaster preparedness and the pride need to be uphold by coordinated effort from the humanitarian actors with sufficient measures for effective response and recovery.</p>  |

## Participant List

| Name                        | Organization  | Designation   | Phone         | E-mail   |
|-----------------------------|---|---|---------------|--|
| <b>Dr. Atiqur Rahman</b>    | Ministry of Disaster Management and Relief (MoDMR)                      | Joint Secretary   | 8801715234606 | <a href="mailto:jsreliefadmin@odmr.gov.bd">jsreliefadmin@odmr.gov.bd</a>                   |
| <b>Md. Sifayet Ullah</b>    | United Nations Development Programme (UNDP)                             | Programme Analyst, CCED                                       | 8801712879057 | <a href="mailto:sifayet.ullah@undp.org">sifayet.ullah@undp.org</a>                         |
| <b>Md Mokhlesur Rahman</b>  | Department of Disaster Management (DDM)                                 | Deputy Director (Relief-2)                                    | 8801712760561 | <a href="mailto:mokhlesur56@gmail.com">mokhlesur56@gmail.com</a>                           |
| <b>Md Zahirul Haque</b>     | Department of Disaster Management (DDM)                                 | Deputy Director (EFM-1)                                       | 8801711469481 | <a href="mailto:zahirul.haque@gmail.com">zahirul.haque@gmail.com</a>                       |
| <b>Sheikh Anisur Rahman</b> | Local Government and Engineering Department (LGED)                      | Deputy Project Director (ECRRP)                               | 8801556312499 | <a href="mailto:sheikhanisbd@yahoo.com">sheikhanisbd@yahoo.com</a>                         |
| <b>AM Nasir Uddin</b>       | ActionAid Bangladesh  | Deputy Manager - CC & DM                                      | 8801711205260 | <a href="mailto:Nasir.Uddin@actionaid.org">Nasir.Uddin@actionaid.org</a>                   |
| <b>Ratan Kumar Podder</b>   | Caritas Bangladesh  | Project Coordinator (DM)                                      | 8801730318574 | <a href="mailto:ratan@caritasbd.org">ratan@caritasbd.org</a>                               |
| <b>Runa Jesmin</b>          | Concern Universal   | APM   | 8801712118948 | <a href="mailto:runa.jesmin@concern-universal.org">runa.jesmin@concern-universal.org</a>   |
| <b>Al-Mamun Azad</b>        | Concern Worldwide   | Programme Coordinator   | 8801714041259 | <a href="mailto:mamun.azad@concern.net">mamun.azad@concern.net</a>                         |
| <b>Feroz Ahmed</b>          | FAO-WFP   | FSC Coordinator   | 8801681576971 | <a href="mailto:feroz.ahmed@fao.org">feroz.ahmed@fao.org</a>                               |
| <b>Nadia Khalid Tithi</b>   | International Federation of Red Cross and Red Crescent Societies (IFRC) | Manager – Humanitarian Response and Preparedness for Response | 8801716350890 | <a href="mailto:nadiakhalid.tithi@ifrc.org">nadiakhalid.tithi@ifrc.org</a>                 |
| <b>Hasibul Bari Razib</b>   | International Federation of Red Cross and Red Crescent Societies (IFRC) | Shelter Analyst   | 8801718535128 | <a href="mailto:hasibul.bari@ifrc.org">hasibul.bari@ifrc.org</a>                           |
| <b>Mostaq Hossain</b>       | Save the Children   | Sr. Project Manager   | 8801914874597 | <a href="mailto:mostak.hussain@savethechildren.org">mostak.hussain@savethechildren.org</a> |
| <b>Marielle Pettersson</b>  | Swedish Red Cross of the International Federation of Red Cross          | Country Representative  | 8801713273601 | <a href="mailto:marielle.pettersson@redcross.se">marielle.pettersson@redcross.se</a>       |

|                                  |   |   |               |  |
|----------------------------------|---|---|---------------|--|
|                                  | and Red Crescent Societies (IFRC)           |   |               |  |
| <b>Swandipta Sadique</b>         | UN WOMEN                                    | Intern  | 8801681771540 | <a href="mailto:sadiqueswandipta@gmail.com">sadiqueswandipta@gmail.com</a> |
| <b>ANM Wahidur Rahman</b>        | United Nations Development Programme (UNDP) | Capacity Building Specialist, ERF             | 8801715298386 | <a href="mailto:wahidur.rahman@undp.org">wahidur.rahman@undp.org</a>       |
| <b>Jnananjan Panda</b>           | United Nations Development Programme (UNDP) | Shelter Specialist, ERF                       | 8801787655327 | <a href="mailto:jnananjan.panda@undp.org">jnananjan.panda@undp.org</a>     |
| <b>Tanzeba Ambereen Huq</b>      | United Nations Development Programme (UNDP) | Senior Project Officer, ERF                   | 8801713063258 | <a href="mailto:tanzeba.huq@undp.org">tanzeba.huq@undp.org</a>             |
| <b>Md Abdul Awal Sarker</b>      | United Nations Development Programme (UNDP) | Information Management Officer, ERF           | 8801735000081 | <a href="mailto:abdul.sarker@undp.org">abdul.sarker@undp.org</a>           |
| <b>M. Abdullah Al Masud Khan</b> | United Nations Development Programme (UNDP) | Disaster Response Management Specialist, CDMP | 8801716911063 | <a href="mailto:masud.khan@cdmp.org.bd">masud.khan@cdmp.org.bd</a>         |