# Gender Marker Coding Procedures

## Gender Marker coding procedure – step by step

1.  GenCap Advisers are available either in country or remotely to help you to mainstream gender in country appeals (Humanitarian Needs Overviews, Strategic Response Plans, coordinated projects), early in the appeal process. GenCap Advisers can provide training and support on addressing gender in humanitarian projects, and on the IASC Gender Marker.

    Contact your Agency CAP/SRP or Gender Focal Point.

    There is a high level of donor interest in the Gender Marker. Clusters are encouraged to consider gender marker codes in selecting projects for the SRP.

2.  During the CAP/SRP design phase for projects, GenCap will regularly visit the Online Project System (OPS) to identify and review any new projects that have been uploaded.

3.  GenCap will provide a matrix with comments and recommendations for revision of Gender Marker codes for each project to Cluster Leads, Agency CAP/SRP Focal Points and Agency Gender Focal Points.

4.  It is the responsibility of Cluster Leads to convey this feedback to project designers, and encourage them where necessary, to strengthen gender mainstreaming in their projects.

5.  When Cluster Leads ask GenCap Advisers to send feedback directly to project designers, GenCap Advisers may do so. However, they will always copy the Cluster Lead and CAP/SRP Focal Point to underscore their ultimate responsibility for gender content.

6.  Cluster Leads are responsible for ensuring projects are coded accurately in OPS.

7.  Cluster vetting/review teams should consider GenCap comments and whether these have been incorporated. It may be useful for GenCap to participate in initial project vetting meetings so that members are clear on Gender Marker expectations.

8.  Revised projects can be sent back to GenCap for a second review. Further comments can be made, and Gender Marker codes revised in the matrix.

9.  Shortly before the OPS opening period ends, GenCap can go into OPS in order to verify if recommendations to improve projects have been addressed and correspond to Gender Marker codes. Their findings will be shared with Cluster Leads and Gender Focal Points as required.

10. A summary of *'projects of concern'* is compiled and sent to each Cluster/Sector Lead and the in-country OCHA CAP/SRP focal point for follow up.

11. The GenCap's final matrix/ comment sheet is shared with ALL Cluster Leads so they are aware which projects in which sectors need attention. Cluster Leads are asked to review and ensure that only ACCURATE codes have been entered in OPS.

12. Codes are finalised at the country level after consultation and clearance by the respective agencies' headquarters.

13. Very few projects will be eligible to use Code N/A, and there is NO code "Not Specified". All projects must have a gender marker code when uploaded to OPS: use Code 0 until a project has been properly assessed.

**Code 2A – 2B distinction:**

- If the <u>main purpose</u> of a project is to "advance gender equality" and it is well designed to meet that purpose, then it will be awarded Code 2B.

- All other projects that are deemed to "have the potential to contribute significantly to gender equality" will be awarded Code 2A.

For example:

- o The <u>main purpose</u> of a nutrition project is almost always to *improve nutrition.*

- o Many projects focus on services to mothers and children as the most nutritionally vulnerable. However, this does *not* mean they are primarily concerned with gender equality.

- o An analysis that examines the nutritional needs of a community and identifies Pregnant and Lactating Women (PLW) as the most nutritionally vulnerable, as compared to other sections of the population (e.g. men), has taken a gender analysis.

- o If the project activities and outcomes also include clear, measurable target groups and outcomes - even if these are 100% female - it will be Code 2A.

- o Effective, gender-sensitive nutrition projects often also consider how to increase the involvement of fathers in child health as a gender gap they can aim to address. Where absent, this should be suggested.

Please keep in mind:

- o A project may only target one group within **the population of concern** (and therefore might be assumed to be gender-sensitive) and yet reinforce existing inequalities (e.g. hygiene promotion projects that only involve women, road rehabilitation project in which men have sole access to paid daily labour opportunities).

- o Code 2B projects are coded based on their demonstrated <u>AIM</u> of addressing gender inequalities and imbalance, e.g.

  1. A project that assists a specific group suffering discrimination or disadvantage because of gender roles, such as a project targeting widowers (male) who, after a disaster, lack the cooking and caring skills to look after their family.

  2. A campaign to prevent violence against women that mobilizes both women and men.

**Code N/A – Not Applicable**

The definition for projects that fall under this designation has been amended to read,

*"This project does not have direct contact with affected populations, including their employment, and does not directly affect or determine the selection of resources, goods or services accessed by affected populations."*

In the past year, several humanitarian projects – mainly construction projects - were coded NA, despite employing people from the affected area. When affected people are involved in any aspect of a humanitarian project, a gender analysis should be carried out to ensure appropriate and equitable approaches.

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## Global CAP/SRP GenCap Role & tasks

At the global level, GenCap will provide OCHA CAP/SRP Focal Points and Agency CAP Focal Points with:

- Details of GenCap and Gender Marker support available to each country throughout the CAP;
- Information about the Gender Marker review process that will be followed by GenCap;
- Contact details of the relevant GenCap Advisers at country and global levels; and
- GenCap and Gender Marker task information aligned with the CAP section calendar

GenCap will present and review country-level Gender Marker information and findings (coding matrix) with Global Cluster Leads, Agency CAP focal points, Agency Gender Advisors / Steering Committee members.

Following CAP/SRP launch, GenCap will compile and circulate an overall review and analysis of Gender Marker Coding.

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