CASH WORKING GROUP ACTION PLAN - 2018

#	Objectives	Results	Activities	Indicators	No./Frequency	Unit/Period	avr-18	mai-18	juin-18	juil-18	août-18	sept-18	oct-18	nov-18	déc-18	janv-19	févr-19	mars-19
Objective 1	Improved information exchange and coordination at the national and sub-national level	Sustained, regular, well-attended meetings in Yaoundé and sub-national level are successfully conducted.	Regular CWG meetings are conducted in Yaoundé, Maroua, Kousseri & Batouri	number of coordination meetings held in Yaoundé, Maroua, Kousseri & Batouri	42	montly	■	■	■	■	■	■	■	■	■	■	■	■
				Sustained attendance of members during coordination meetings			■	■	■	■	■	■	■	■	■	■	■	■
				Meeting minutes are shared with the membership within one week of the meeting			■	■	■	■	■	■	■	■	■	■	■	■
		Better understanding of which actors are carrying out which programs and where (supported by 3W/4W/5W shared with all sectors)	Update and share 3W/4W/5W regularly	5Ws updated and disseminated quarterly	4	quarterly	■			■			■			■		
				3W updated and shared quarterly	4	quarterly	■			■			■			■		
			Set-up platforms such as OneDrive or DropBox for information sharing (meetings minutes, tools, experiences, products, …)	CWG cloud (products and tools shared and available on a cloud), via Dropbox or OneDrive - set up, with 'administrator' identified	1	Yearly	■											
				Relevant information and resources shared on the platform, including:	4	quarterly			■			■			■			■
				Calendar of coordination meetings shared	12	montly	■	■	■	■	■	■	■	■	■	■	■	■
				Funding tracking (FTS for humanitarian projects)	12	montly	■	■	■	■	■	■	■	■	■	■	■	■
				Meeting minutes (Maroua and Yaounde)	24	montly	■	■	■	■	■	■	■	■	■	■	■	■
				3W	4	quarterly	■			■			■			■		
				Snapshot	1	Yearly										■		
				Contact list	4	quarterly	■			■			■			■		
				Tools and guidances	2	semi-annual			■						■			
				Registry of all cash and voucher related assessments in all regions (assessment registry)	4	quarterly			■			■			■			■
				Maps	1	Yearly											■	
		Reinforced links between Yaoundé, Maroua (Kousseri) & Batouri	Harmonize meeting schedules and agenda with Maroua, Kousseri, and Batouri (once set-up) and	Calendar of coordination meetings agreed on and shared between Yaounde and Maroua CWGs	2	semi-annual	■					■						
			Share minutes of meetings and agenda, between Maroua and Yaoundé (and Batouri?) every month	Agenda and minutes of meeting shared between Yaounde and Maroua CWGs	24		■	■	■	■	■	■	■	■	■	■	■	■
		Harmonized tools, approaches, and methodologies	Share tools and approaches/ methodologies, and good practices around cash and voucher programming - during meetings or through platform exchange	Partners experiences shared via presentations or learning sessions (e.g. gender integration in cash and voucher, targeting for C/V - benef selection criteria, vulnerability; MEB assessments, conducting C/V programs, managing risks)	12	montly	■	■	■	■	■	■	■	■	■	■	■	■
			CWG members develop/share common tools for PDMs for multi-purpose cash programs	Common PDM tool for multi-purpose cash grant developed and adapted by CWG members implementing MPG or C/V activities	1	Yearly			■									
				Common beneficiary targeting tool for C/V programs developed and adapted by members of the CWG	1	Yearly		■										
Objective 2	Development of a community of practitioners around Cash Based Assistance (CBA) in Cameroon.	CWG members have improved knowledge on the basic principles of CBA.	Training needs assessment (TNA) for CWG members and partners	Training needs identified.	1													
			Training on the basics of CBA (conducting assessments, targeting, planning, etc.) for partners and government - using appropriate modules/resources informed by the TNA	The number of training sessions organized.	4	quarterly	■			■			■			■		
				Number of participants who have retained learning, or able to practice learning.	??													
		CWG members have increased capacity to assess, design and implement cash-based programmes.	Monitor all C/V activities among CWG members	Number of C/V projects implemented by CWG members	??	Yearly	■	■	■	■	■	■	■	■	■	■	■	■
			Funding tracking from partners	# of national NGOs/institutions implementing C/V programs		Yearly												
Objective 3	Strengthened partnerships of CBA actors with donors and the Government of Cameroon	Active participation of donors and the government in the CWG activities	Involve relevant government actors and donors (including development actors like WB, PNUD, GIZ, AFD etc. in the CWG) in CWG activities	Memorandum of understanding or agreement with the government signed	1	Yearly		■										
				Number of development actors and government actors integrated in CWG activities	4	quarterly	■			■			■			■		
		Increased understanding and acceptance of cash modalities by the GoC	Conduct/continue advocacy activities on issues around C/V programming (i.e. accessibility, cash-based assistance, CFW, etc) through meetings, dialogues with relevant stakeholders	Number of advocacy points accepted and implemented	4	quarterly	■			■			■			■		
				involvement of CWG in the mise en oeuvre de politique nationale de protection sociale?														
Objective 4	All CBA interventions are planned in close coordination with all relevant sectors and in line with the overall response strategy for refugees, IDPs and host communities and longer-term development strategies.	Harmonized contextual conditionalities, size of assistance, and well-informed and coordinated geographical targeting	Collaboration and coordination on CBA intervention with other Sectors	Number of intersector meetings where CWG is represented	12	montly	■	■	■	■	■	■	■	■	■	■	■	■
			Reinforce links with all partners and sectors through cross-participation in other coordination groups	Number of cash focal points by sector	2	semi-annual		■						■				
			Monitoring of the response (see 5W) across sectors	Sectors reporting use of c/v in their interventions (including % of funding used on C/V?)	5													
				Cash country profile updated	1	annually	■			■			■			■		

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Objective 5	All CBA interventions are designed and implemented in a manner that takes into account gender considerations and specific protection risks that beneficiaries may face and their assessed needs, as well as their capacities. All CBA must be anchored in the priorities such as spelled out in the	Adherence to protection and needs-based approach standards of CBA projects.	Design C/V programmes in adherence with international norms on gender and protection	Number of interventions taking into account gender and centrality of protection	0	yearly			■			■			■			■
			Needs assessments (HNO/HRP RRRP 2019) include gender and protection analysis vis a vis cash and vouchers	Number of needs assessments or studies related to gender and protection and C/V programming shared	4	Yearly			■							■		
Objective 6	Ensure cross-sectoral/joint establishment of a minimum expenditure basket, updated at a minimum 6 monthly intervals or in response to changes in the context	Existence of MEB in the Far North, updated as a minimum every 6 month	updated MEB every 6 month in the Far North	Number of updated MEB ammount in the Far North	2	bi-annual			■						■			
		Development of an MEB for the CAR refugee crisis	Develop a MEB for the CAR refugee crisis	MEB amount validated for CAR refugee crisis (East)	1	Yearly					■	■	■					
Objective 7	Reinforce and harmonize the system of market monitoring and ensure that regular market monitoring is conducted by participants or by members in areas of intervention.	Harmonized system and regular sharing of monthly market monitoring reports established.	Develop a joint market monitoring system (market functionality and price)	Market monitoring system in place (Far North, East)	2	Yearly		■						■				
			Share a monthly market monitoring reports (functionality and price)	Number of price monitoring reports shared	12	monthly	■	■	■	■	■	■	■	■	■	■	■	■
			Conduct a joint market assessment in the areas of intervention	Number of market assessments done (Far North, East)	2	Yearly			■	■					■	■		
Objective 8	Support investments in collaborative emergency preparedness activities. Where cash is feasible, agree on factors to be considered in given areas to determine the type of transfer (conditional, restricted or multi-purpose etc.) most appropriate to meet these needs.	The establishment of an emergency preparedness plan.	Support the development of an emergency preparedness plan	Emergency preparedness plan developed includes C/V as support modality.	1	Yearly				■	■							