Participants: NEMA, ACTED, NRC, INTERSOS, SIF, MSF, INGO Forum, Mercy Cops, IOM, DRC, UNHCR, CRS

Agenda:

1. **Review actions and update response**
2. **Shelter/NFI**
   a. Shelter TWG feedback and targeting: Shelter repair kit categorization
   b. Beneficiary feedback on shelter solutions (Mercy Corps, IOM, Solidarites International)
   c. NFI distribution – Secours Islamique France (SIF)
3. **CCCM**
   a. Feedback from CCCM TWG meeting: operational strategy fire sensitization
   b. Camp decongestion: (i) Update Ngala and (ii) overall decongestion strategy
4. **Contingency planning**
   a. Marte/Gazamala
   b. Forthcoming Rainy season
5. **Presentation** - Housing, Land and Property (HLP) WG
6. **AOB**

The presentation is [available here](http://example.com).

### I. Review Actions and update response

<table>
<thead>
<tr>
<th>Action point</th>
<th>Update</th>
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<tbody>
<tr>
<td>Contingency, Response capacities and resource mobilisation to unmet needs</td>
<td>In response to large gaps assessed in the field, including the critical needs for NFI and emergency shelter items to respond to the sudden movements of populations in Pulka (Gwoza), Magumeri, Tungunshe (Konduga), Nganzai, the Nigerian Humanitarian Pool Fund deployed a HPF reserve allocation for the unmet need. The fund targets existing partners on ground with capacity to respond to the critical needs within 3 months, following partners commitments and through a non-competitive process to fill the gap.</td>
</tr>
<tr>
<td>Shelter TWG</td>
<td>(i) Harmonisation rental subsidy approach (ii) BoQ for different levels of damages to housing (iii) Review lessons learned from Bakasi shelter upgrade (focus group discussions). Meeting 22.02.2018</td>
</tr>
<tr>
<td>Reception Management</td>
<td>Strategic guidance published / disseminated. <a href="http://example.com">Available here</a></td>
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</table>
II. Shelter/NFI

a. Shelter TWG feedback and targeting: Shelter repair kit categorization

The shelter TWG met on the 22 February 2018 to discuss the shelter repair category, lessons learned from focus group discussions and response provided, in order to guide the technical review of the response. A guidance document for housing repair/rehabilitation categorization has been developed based on findings from field visits to Damasak, Ngala and Banki. The categorization of repair was informed by discussions around the development of a damage index and available market price of items. The index highlights the level and extent of damage on houses in assessed areas through three categories with subsequent cost-band of interventions:

i. Light repair need – costs between 1 – 85 USD
ii. Medium repair need – Costs between 86 – 161 USD
iii. Major repair need – Costs between 162 – 223 USD

The housing repair category index is available here

b. Beneficiary feedback on shelter solutions (Mercy Corps, IOM, Solidarites International)

Emergency shelter (Bama type) – IOM: Field survey to assess different level of satisfaction and sustainability of the emergency shelter type in 11 locations in Adamawa and Borno State, targeting 1,139 households. The assessment related to: (i) the perception of beneficiaries of the Bama type of shelter; (ii) the changes that families have ade to their shelters; (iii) the major challenges faced; (iv) the current conditions of shelters. Presentation reflects key issues such as Flooding, privacy, ventilation, front porch, space and maintenance as factors to be considered in view to improving Emergency shelter. Follow-up discussion highlighted the need to maintain emergency shelter response capacities (using Bama type) while as possible scaling-up on the provision of Dikwa type of shelter, as feasible. The full presentation is available here
The full report is available here

Local Housing Practices - Mercy Cops: Conducted a typology survey of local practices in Borno State. The report is available here and will be fully presented at the next Shelter TWG meeting to provide support in the development of housing repair interventions and review of adapted local practices.

The survey is available here.

Solidarites Internationale: Conducted survey to gather feedbacks from beneficiaries on the construction of Bakasi type of shelters. Main highlight relates to issues with the partitioning system.

The full Shelter TWG meeting minutes and categorisation are available here

ACTION POINTS

- Shelter TWG to develop a material cost inventory for shelter repair items as per market price per affected LGA to guide partner’s response and Bill of quantity.
Shelter TWG to develop guidance on solid brick - housing upgrade/repair categorization similar to the recent one for Mud – housing upgrade/repair.

c. NFI distribution – Secours Islamique France (SIF)

Secours Islamique France (SIF) announcing targeting for NFI response in Ngala and looking for support from sector for methodologies to be used in which response and gaps to avoid duplication.

III. CCCM

a. Feedback from CCCM TWG meeting

CCCM TWG met together with Shelter partners on 6 February 2018 to develop operational plan for the fire prevention strategy. IEC materials as well as check list were developed and available here. Operational plan follows the congestion needs and risk of fire on the ground. The CCCM TWG meeting minutes are available here. The checklist is to be further disseminated on the ground to ensure the roll-out in terms of prevention.

d. Camp decongestion: (i) Update Ngala and (ii) overall decongestion strategy

Overall, the decongestion strategy draft and list of priority areas is using lessons learned from Muna, Dikwa, Dalori, Ngala pilots to decongest sites in areas with limited land availability. Draft will be circulated among partners with subsequent discussions with CCCM & Shelter TWG partners. The strategy is based on field visits and overall congestion assessments made at sector level to review critical needs for decongestion and define adapted strategy in cases of lack of suitable land to relocate people.

For Ngala, findings from site profiling from sector team indicates the total available useable camp area in International school camp as 360,149 Sq. m which currently provides 9 Sq. m camp space per individual considering the overall population on site (38,232). Ideally, the useable space is only sufficient to accommodate around 8,000 individuals following sphere recommended standard of 45 Sq. m camp space per individual – considering the overall site infrastructure needed, including safe space, education needs, etc. On ideal conditions, this means that there is a need for 30,232 individuals for relocation to alternative site. The same was also assessed for GSSS and GGSS camps in Monguno, which provide a camp space between 13 – 16 Sq. m per individual - highlighting GGSS as the most congested camp in the LGA. Hitherto, the camp has recorded a tremendous influx of newly displaced persons from Marte since November 2017 due to military offensives in the area. As for Monguno, sector team together with OCHA undertook a join visit on defined areas to set up an emergency site, where provision of shelter can be provided with nonetheless establishment of basic site plots, as well as reception site.

Issue in Ngala relates to the refusal by community to occupy the new site in Arabic camp, where 900 shelters are empty. Several reasons are linked to camp conditions, access to services and camp chairman refusal to have people moving out. Some people willing to move have being identified and are planned to relocate (42 hh) to occupy some of the shelters in Arabic. A meeting took place with the sector coordination team, PCNI, Ngala transition committee chairman NEMA to assess a proposal for new land located in front of International School. It was agreed that different level of discussions and negotiations do not stand and a sector approach is required to speak from one voice, beyond specific programmatic needs of organizations. Additional issues in terms of communication with communities are to be also raised at CwC WG. From the sector point of view, a site planning assessment will take place by the site planning team and a join mission will be organized on the following week to address outstanding challenges following sector methodology (i) validation new land and assessment camp (ii) communication with communities, shelter targeting and decongestion strategy (iii) reception improvements ( iv) improvements on International School (including drainage). Before hand, sector coordination will call for a Ngala specific meeting.
**ACTION POINTS**

- **Ngala**: CCCM partners to involve the LGA chairman in sensitizing camp population in international school on relocation and to develop agreed upon key messaging for communication at sector level. Sector to plan a mission to Ngala in view to assess suitability of site by the LGA representative and subsequent join mission with team.

- **To share draft decongestion strategy for overall States and locations.**

IV. Contingency planning

a. **Marte/Guzamala LGAs**

There has been some information regarding the expected opening of Marte and Guzamala Town, restricted at HQ level and with only a few portion of the LGA HQ to be opened. Considering projections of people in those locations, latest estimate indicate that between 20,000 to 47,000 people could be in the locations, therefore requiring a rapid scale-up should the areas open. OCHA/ISWG working with sectors and partners to develop the operational preparedness plan. Partners will be approached toward this end in the next week.

b. **Forthcoming rainy season**

Sector & ISWG working toward the development of the 2018 rainy season contingency plan. Last year, extreme weather events affected over 4,000 shelters and 42 IDP camps with flood-related issues. As per risk assessments conducted last year and based on lessons learnt, priority areas are linked to (i) prepositioning of NFI / ES items, in particular in areas with reduced access during the rainy season and in close collaboration with Log sector (ii) mitigation measures in sites, together with decongestion interventions and including drainage – small scale mitigation and larger-scale interventions having started already for drainages (iii) levering, backfilling and reinforcement of shelters to sustain extreme weather events (iv) Sensitization. Most of the tools exist and operational plan based on revised analysis is to be made during a separate meeting with partners in Mid-March. The overall rainy season preparedness plan will be consolidated at ISWG level.

**ACTION POINT**: Sector to call meeting for preparedness/contingency plan by the second week of March.

V. **Housing, Land and Property**

NRC presented on the Housing, Land and Property WG priorities, challenges and lessons learnt. CCCM/Shelter tasked HLP to develop a due diligence guidance to guide on land negotiations, shelter allocations and risk factors linked to shelter and camp construction. HLP to provide draft document to sector and for discussion among sector partners. The full presentation is available here

VI. **AOB**

- **Plenary meetings called on monthly basis to reduce amount of meeting, at the end of each month – depending on calendar of the month. However, there are average monthly Shelter & CCCM TWG meetings scheduled to tackle technical issues, as well as on-need / ad-hoc basis meetings to discuss operational issues with partners and with the Strategic Partner Group (SAG).**

- **Issues of camps being neglected and having shelters dilapidated have been raised, with more attention being paid to the hard-to-reach areas. Even if government has plan to close camps in 2018 which creates an uncertainty, request is being made to review shelter needs and provide emergency shelter assistance for camp**
repair in Maiduguri MMC. Joint mission to be done, similar way than for Dalori camps in February, to ensure support as possible. Drainage remains an issue on sites for some of these camps as the rainy season is fast approaching.

- In view of shelter needs longevity and as possible, sector pointing out the need to encourage construction of more Dikwa Shelter type (reinforced shelters) with more sustainability.

### Summary of action points

<table>
<thead>
<tr>
<th>Action point</th>
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<tbody>
<tr>
<td><strong>Shelter TWG</strong></td>
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<tr>
<td>- Develop a material cost inventory for shelter repair items</td>
<td>Shelter TWG</td>
</tr>
<tr>
<td>- Develop guidance on solid brick - housing upgrade/repair categorization</td>
<td>Meeting: Tentative date TBC</td>
</tr>
<tr>
<td><strong>CCCM I Ngala / decongestion strategy</strong></td>
<td></td>
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<tr>
<td>- Site assessment for camp &amp; lands &amp; Joint visit for reception and decongestion strategy</td>
<td>Join mission date TBC with pre-meeting (tentative)</td>
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<tr>
<td>- Communication with beneficiaries common messaging with CwC</td>
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<tr>
<td>- Overall decongestion strategy draft to circulate for all sites</td>
<td></td>
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<tr>
<td><strong>Contingency planning I Marte/Guzamala and rainy season – call for an ad-hoc meeting</strong></td>
<td>Tentative date – week 19 March</td>
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