

Borno State Shelter & DMS/CCCM Sector Working Group
Minutes of Meeting | 24th March 2017
10:00 – 11:30
NEMA Zonal Coordination Office

Attendants: NEMA, DRC, NRC, ICRC, LG Ngala, Intersos PCNI, IOM, UNHCR, SIF, ECC

Agenda:

1. Review of Action Points of previous meeting
2. Update on Konduga response
3. Review and validation of new shelter model (Dikwa type)
4. Update on Actions for Dikwa
 - a. Development of new sites for decongestion and new arrivals
 - b. Decision on types of shelters for new arrivals
5. Update on Actions for Ngala
 - a. Development of new sites for decongestion and new arrivals
6. AOB

1. Review of Action Points of previous meeting

No	Item	Responsible	Dateline	Status
1	Review calendar of meetings for case-by-case discussions on LGAs and for the technical working groups on shelter/NFI and Cash/Vouchers	Sector leads	Next week	Ongoing
2	Review list of prepositioned stocks that can be mobilised by partners and send the response table for partners to fill the response capacities.	Sector members / IMO	5W reporting dateline	Pending
3	Circulate information regarding the assessment planned in Damasak.	NEMA/SEMA	Before next meeting	Pending
4	Help with Land allocation with respect to private properties.	NRC	Next meeting	Pending
5	Present the draft action plan at the next sector meeting.	Secretariat	Next meeting	Pending
6	Call for a meeting to review the technical drawing for the Transitional shelter.	TWiG	Next week	Completed
7	Hold the meeting on NFI and Cash for shelter group to finalise the NFI SOP.	NRC and CRS	Next week	Pending
8	Call for a meeting with the Government to introduce the structure of the Desk Officers and present the ToRs to partners.	NEMA and OCHA	Next week	Pending
9	Start planning and consolidating capacity-building framework to support the desk officers.	Sector leads	Next week	Ongoing. To take place on 15 April.
10	Contact the partners to help map their area of coverage on google map.	Sector IMO	Next week	Ongoing
11	Provide time-frame for Site Planning and GBV assessment and Workshop	IOM HQ	Next week	Pending

2. Update on Konduga response

On the morning of the 16th March 2017, a fire broke in the BO_S058/BOARDING SCHOOL camp in Konduga town, Konduga LGA where over 1,000 households were displaced. The fire killed 1 person and injured 16 (according to the Health Sector) and destroyed all the shelters and almost all the infrastructure of the school. The population evacuated to nearest school and lost all their belongings.

The sector coordinator contacted sector leads, the Health Sector coordinator and OCHA to activate multi-sectoral response. An emergency ISWG was held on the 17th March.

In order to respond to this event, the sector lead called for an emergency meeting on the morning of the 17th March to coordinate the interventions by CCCM, Shelter and NFI by sector members.

Completed Intervention	Type	Responsible
Relocation of 500 households to 500 Bama shelters located in the proximity of the destroyed Boarding school camp.	CCCM and Shelter	IOM
Distribution of Non-Food Items	NFI	UNHCR
Ongoing construction of additional 500 Bama shelters	Shelter	IOM
Distribution of complementary clothing and NFI	NFI	NEMA

The Emergency sector meeting held on the 17th March highlighted the low level of stock for emergency response among sector members. The sector needs to develop a contingency plan for this and other risks and determine a minimum capacity level for shelter and NFI.

The sector also needs to identify the trigger thresholds to active response within the Rapid Response Mechanism being put in place by OCHA and supported by DRC.

1. Review and validation of new shelter model (Dikwa type)

The Technical Working Groups (TWiG) was tasked “to deliver specific items and technical guidance is revised and harmonised with sector partners for operationalisation of the Sector strategy and technical guidance framework”. In connection with the Action Point 6 of the sector meeting, the Shelter TWiG met on the 8th March 2017 and among its agenda points was to “Review the BAMA model design and associated BOQ in light of recommendation to provide more durable solutions.”

The new design was presented to the plenary and adopted as a substitute of the Bama Emergency Shelter. The Dikwa type, shares similar characteristics with the Bakassi type, but it is smaller and the cost ranges between USD 400 and USD 500. ICRC is already implementing a similar type of shelter.

Decision:

- **Sector members may continue using the Bama shelters already available on stock or in the procurement pipeline wherever members are implementing activities.**
- **New procurement of shelters should be for the new Dikwa shelter type.**
- **The Emergency Shelter kit can be used to respond to sudden movements of displaced persons if needed while appropriate shelters are made available for them.**

3. Update on Actions for Dikwa

- The Secretariat informed of the visit to Dikwa by the Depute Humanitarian Coordinator on the 17th March. Also shared his concerns about the apparent lack of response of assistance for the new arrivals settled around the military screening post (close to BO_S140/BULABULIN IDP CAMP). The DHC is urgent all sector to scale up and respond timely in this and any other case.
- ICRC reported its 273 Dikwa-style shelters at the Dikwa Stadium are completed and the WASH works are almost finished. The camp will be handover to the SEMA Camp Manager next week. The primary target will be new arrivals and then decongestion of schools.
- ICRC presented the results of the topographic assessment for the land made available by the Local Government in Dikwa. ICRC is planning to build 1,000 Dikwa-style shelters and WASH facilities. The construction will take up to 3 months. They indicated more land is available that can be used by Mercy Corps and others, but will require backfilling to replace extracted soil.
- NRC offered to conduct an Environmental Assessment for this and new site, as a component of Site Planning.
- UNHCR plans to target 2,000 households with NFI kits.
- IOM presented plan to erect 400 Bama shelters around the area of BO_S140/BULABULIN IDP CAMP for the new arrivals.
- IOM has deployed a CCCM Mobile team to Dikwa that is supporting the SEMA Camp Manager to organise the communities in camps and to establish governance structures. The team is also supporting SEMA to coordinate stakeholders working in Dikwa in the absence of the Local Government Desk Officer.

4. Update on Actions for Ngala

- UNHCR reports they have located land to setup a new site with 1,350 Bama shelters through Intersos. The land available is large and it can host much more than this quantity. NEMA requested the new shelters to be allocated to the new arrivals to avoid more congestion in the camp in Ngala.
- IOM is ongoing the construction of Bama shelters inside the BO_S135/INTERNATIONAL SCHOOL CAMP. They expecting UNHCR's shelters to be built in order to begin decongesting the camp and replace the makeshift shelters with Bama shelters. Also IOM intends to construct a drainage system to mitigate floods during the rainy season.
 - In case UNHCR can't fill the gaps for relocation, IOM is willing to contribute with more shelters in the new site.
- IOM has deployed a CCCM Mobile team to Dikwa that is supporting the SEMA Camp Manager to organise the communities in camps and to establish governance structures. NEMA, DRC and IOM have reviewed the Site Facilitation ToR and agreed DRC will take over in the provision of site facilitation in Ngala.
- SIF is working in host communities and is considering support returnees with housing repair assistance. To be confirmed.

5. AOB

a. Education Sector's please for non-use of schools for NFI distribution

The Education sector coordinator informed about a letter being drafted by the Ministry of Education/SUBEB for all humanitarian partners doing distributions NOT to use schools for distributing food or non-food items. The letter also will be recommending that the requirement of non-use of schools as distribution centres be incorporated in the SOPs of distributions.

All members agree this is an important request and NEMA expressed this will be shared with all camp managers for their compliance.

b. Set up of new plastic sheet-based camps in Maiduguri

The chairman expressed concerns about the case of an informal camp that suffered the consequences of a bomb blast this week. He asked all partners to abstain replacing makeshift shelters with plastics without consulting with the Government and the security services. The rationale for this request is that the plastic sheets highlight the conditions of displaced persons and, without a security support, they may become an easy target for the insurgents.

The chairman also requested members implementing shelter activities to include Fire safety sensitisation for beneficiaries, to highlight dangerous practices that increase the risk of fire outbreak. PCNI recommended distributing fire extinguisher to the camp managers to be able to quickly respond when fires are still small.

The secretariat requested members in knowledge of an event affecting IDPs or generating displacement, to share the information with the sector leads to ensure adequate and coordinated multi-sectoral response, as in the case of the fire outbreak in Konduga. The camp affected by the mentioned bomb attack still is unknown to the sector and needs and gaps remain unclear. NRC confirms it affected a settlement where they have been working and response is ongoing.

c. Nigerian Immigration Service interaction with Refugees returning to Ngala

The Ngala Desk Officer complained about members of the NIS elevating Refugees returnee's expectations during their registration process. The Desk Officer denounced NIS officers are telling returnees they will be provided with goods and services without coordination with the Emergency stakeholders. He requested UNHCR to liaise with NIS to stop sharing this kind of information and coordinate with him for matters related to emergency response in Ngala.

d. Update on Damasak

UNHCR and ICRC report living without shelter but no camp exist. Support needed is for housing repair and UNHCR intends to support 100 HH with repair kits.

ICRC intends to conduct NFI distribution.

e. Meeting for LGA specific coordination: Monguno

Next LGA coordination meeting will focus on Monguno.

Next locations: Damboa and Bama.

Summary of Action Points

No	Item	Responsible	Dateline	Status
1	Review list of prepositioned stocks that can be mobilised by partners and send the response table for partners to fill the response capacities.	Sector members / IMO	5W reporting dateline	Pending
2	Circulate information regarding the assessment planned in Damasak.	NEMA/SEMA	Before next meeting	Pending
3	Help with Land allocation with respect to private properties.	NRC	Next meeting	Pending
4	Present the draft action plan at the next sector meeting.	Secretariat	Next meeting	Pending
5	Hold the meeting on NFI and Cash for shelter group to finalise the NFI SOP.	NRC and CRS	Next week	Pending
6	Call for a meeting with the Government to introduce the structure of the Desk Officers and present the ToRs to partners.	NEMA and OCHA	Next week	Ongoing
7	Provide time-frame for IOM Site Planning and GBV Assessment and Workshop	IOM HQ	Next week	Pending
8	Develop contingency plans for different scenarios and identify focal points per geographical areas	Sector	within 30 days	
9	Agree on the scoring threshold of shelter and NFI needs in MSA report to trigger Rapid Response within the RRM mechanism led by OCHA for a movement of 5,000 people within a week per location.	Sector	Next meeting	
10	Conclude the Dikwa-type shelter design and BoQ	TWiG	Before next meeting	
11	Discuss and conduct environmental assessment in new site Dikwa	NRC and ICRC	Before next meeting	
12	Discuss and agree on capacity to fill shelter gaps for decongestion in Ngala	IOM and UNHCR	Next week	
13	To integrate Fire Safety sensitisation in all shelter activities to prevent fire outbreak	Sector members	Continuous	
14	Partners conducting new shelter activities to obtain clearance from Government and Security to minimise risks for IDPs	Sector members	Continuous	
15	NIS registering refugees returnees to coordinate with Government Emergency actors	UNHCR	Next week	
16	Share assessment reports with sector leads and information of sudden events affecting IDPs or generating displacement to ensure coordinated response	Sector members	Continuous	