NIF Workshop – Follow up Meeting Minutes and Action Points
28th April 2015
Amman, Jordan

Intro

Minutes

- Meeting was opened up by a quick introduction of the participants
- General topics raised at the beginning of the meeting highlighted:
  1. The need to define sectorial People in Need (PiN) in addition to PiN similarities and differences across the different sectors
  2. The need to have key assessment actors [currently missing] identified and included in ongoing consultative NIF process
  3. Coordination remains under the SIMAWG while engaging members/actors in specific work-streams as necessary
  4. Need for continuous differentiation between coordination, technicalities and communication tasks

Action Points

- Map and identify missing key actors engaged in assessments (Cross-border/ INGO/Other) to include in NIF SIMAWG/ NIF

Assessment Registry

Minutes

- Registry meta-data format revised
- No concept work developed given work is straight forward
- There is a current communication gap between sectors and their partners; need to promote information sharing of sector members through their respective sector/cluster
- Reporting mechanisms currently in place between the sectors and their members, hence concern on over-reporting; need to differentiate to actors between sector reporting and updating assessment registry
- Some assessment actors might have confidential concerns, hence limit info sharing to respective WoS Sector Coordinator
- Whole of Syria Humanitarian Response site officially launched and will host WoS assessment registry

Action Points

- Share registry meta-data fields by Thursday May 7th latest with sectors for input and feedback
- Develop Standard Operational Procedures (SOP) on updating and maintaining the Assessment Registry; it is important to also clarify what happens with confidential assessments
- Develop communication strategy/channels between OCHA, sectors and partners in addition to improve outreach to partners for more information
- FAO to assist OCHA Turkey in updating registry with recent Food Security assessment initiatives that were not identified at the NIF workshop
- Share finalized registry template with ISCCG for endorsement and additional promotion within the sectors and clusters
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### NIF work stream 2

#### Minutes
- Coverage maps detailing overlaps by the different initiatives in addition to the gaps were shared and discussed
- Need to prioritize focusing on the standardization of basic generalities among the different assessment initiatives i.e severity scale, confidence intervals, PiN and other definitions
- Need to review HNO information needs and indicators to make sure they are included in the existing initiatives; Area of Origin already liaised with sectors on including 2 indicators per sector
- Protection and Nutrition are not covered by any of the initiatives
- NIF needs to also look at providing more information for operational activities and not be limited to HNO information needs
- Area of origin data if available will assist sectors in reporting [for PMR]
- Possibility of conducting a light MSNA [aligned with the regional methodologies] related to possibility of sector assessments that will be conducted between May and June
- Needs and Population Monitoring (NPM) to focus on population profiling and not needs
- Some macro-assessments future uncertain due to lack of funding

#### Action Points
- Share clearer maps as overlaid layers were confusing
- Update and circulate revised sector severity scales to sectors by mid-May latest
- Ensure HNO [and PMR] information needs and indicators are covered in planned initiatives
- Sectors to receive Area of Origin data (by end of next week) at the community level for their respective sector and at the sub-district level for other sectors

#### Available Support
- REACH opted 2 people since they have undergone this process recently for the AoO,
- Turkey hub to support through Punya until Assad comes back on 6th of May,
- UNICEF to conduct review of health info needs
- SNAP can support but need to check if feasible before 5th of May – ongoing discussion with GVA
- iMMAP support constant and ongoing
- OCHA SY to support through Billy, Bounena, and Rosaria
- OCHA JO to support with follow up with the sectors
- FAO Turkey to support when required and possible
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NIF Work stream 8 – Total Population Estimates

Minutes
- Strong need on finding a reliable estimate of people living in Syria
- Current estimates out of date given IDPs and refugees
- UNDESA usually committed to updating population figures every 5 years by the end of the June; NIF currently reliant on same momentum for that update
- Total Population concept note deadlines to be revised once the work to the experts is known
- Light process, purpose is to reach agreement by different actors so that it feeds the HNO/SRP ensuring consensus

Action Points
- Liaise with UNDESA and ESCWA on age and sex disaggregation
- Define unit of measurement/ level of granularity by the experts
- Look into possible rapid estimation assessment for the short run and another more accurate exercise for the long run
- Explore NPM role and possible contributions to total population estimation exercise
- Amend and disseminate total population concept note
- Finalize estimations and methodology at the lowest granular level possible by end of June

NIF Work stream 9 – People in Need

Minutes
- It would be useful to set up a regional assessment calendar showing the different initiatives
- Sectors needs to finalize their respective PiN methodology; some sectors might have difficulties quantifying their PiN (Protection, WASH)
- SNAP statistician available to support in total population and PiN estimation methodologies
- Global level cluster consultations on PiN to take place between June and September; first results of consultations is by September – might be complementary to NIF exercise
- Inter-sector PiN; overlap between sectoral PiN figures needs to be discussed

Action Points
- Set up bilateral meetings with the sectors to discuss respective PiN methodology and offer support where need be
- Send out survey to sectors outlining meeting questions/inquiries
- Explore inter-sectoral PiN overlap

Sectors Survey Questions
- Filling the Registry
- Assessments planned for this year
- PiN methodology for this year
- AoO indicators or additional ones for HNO (list to be provided by Shannon)
- Severity Scale