Bangladesh Nutrition Cluster monthly meeting #38

03 July 2018, 2:30 – 04:00 pm, IPHN

Meeting minutes

Rapporteur: Mohammad Mainul Hossain Rony, IMO

Agenda

1. Round of introduction
2. Review and approval of the 31 May 2018 meeting minutes
3. Rohingya response update (supply and response)
4. Update on Flood situation
5. UNICEF presentation of the 2 pager on Nutrition Action Week
6. IPHN letter to Civil Surgeons to activate District level cluster mechanism
7. Update from IPHN on training, Translation and stock status
8. Presentation from Nutrition Cluster Gender focal point
9. Activation of Nutrition Cluster District Focal Points
10. AOB

Action Points:

- IPHN to send request letter to UNICEF for envisaged gaps in F75 and F100 requirements for 2018 and 2019
- Nutrition Cluster Coordinator to share TOR and Cluster deliverables to IPHN
- NC to write an official request to IPHN for review of the IYCF-E Operational Guideline
- Nutrition Cluster Coordinator to follow up with UNICEF on the 2 pager. UNICEF to be more present in NC Meetings
- IPHN to issue a letter to Civil Surgeons to establish District level nutrition clusters in NC prioritized Districts
- NC team to circulate the Gender presentation
- NC to circulate the presentation on non-breastfed infants under 6-months for the Rohingya People guideline
- Nutrition Sector to write a request letter to Line Director IPHN to seek permission of use of new NBF Guidelines.
- NC IMO will inform IPHN regarding District level Nutrition Cluster meeting so that IPHN can plan accordingly
- NC team to work on how to cover the DFP related travel expenses for IPHN

1. Welcome and introductions

Dr. Taherul, IPHN chaired the meeting. The meeting started with a round of introduction.
2. Review of the action points from the previous meeting

<table>
<thead>
<tr>
<th>Action points</th>
<th>Focal point/agency</th>
<th>Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>IPHN to send request letter to UNICEF for F75 and F100 for gaps identified</td>
<td>ACF</td>
<td>In process</td>
</tr>
<tr>
<td>Nutrition Cluster Coordinator to share TOR and Cluster deliverables to IPHN</td>
<td>NC Team</td>
<td>Completed</td>
</tr>
<tr>
<td>NC to write an official request to IPHN for review of the IYCF-E Operational Guideline</td>
<td>NC Team</td>
<td>Pending</td>
</tr>
<tr>
<td>Nutrition Cluster Coordinator to follow up with UNICEF on the 2 pager. UNICEF to be more present in NC Meetings</td>
<td>NC Team</td>
<td>Ongoing</td>
</tr>
<tr>
<td>IPHN to issue a letter to Civil Surgeons to establish District level nutrition cluster in NC prioritized Districts</td>
<td>NC Team</td>
<td>Ongoing</td>
</tr>
<tr>
<td>NC to circulate the presentation on non-breastfed infants under 6-months for the Rohingya People guideline</td>
<td>NC Team</td>
<td>Completed</td>
</tr>
<tr>
<td>Nutrition Sector to write a request letter to Line Director IPHN to seek permission of use of new NBF Guidelines.</td>
<td>NC Team</td>
<td>Pending</td>
</tr>
</tbody>
</table>

ACF has presented informed NC members that Gender mainstreaming training is scheduled for 15 to 19 July 2018 in Dhaka, Bangladesh. After discussing the action points, the meeting minutes of the 31 May 2018 is being approved.

3. Rohingya response update (supply and response)

Alexandra Humphreys, ACF has presented on Emergency Nutrition and Health Assessment ROUND 2, Cox’s Bazar, Bangladesh. The presentation is available via the following link.


Discussion:

In his feedback, Dr. Taherul remarked that all assessed indicators should be reported separately for example; instead of “enrolment to TSFP or BSFP”, it should be “enrolment of TSFP” and “enrolment of BSFP”.

Bangladesh Nutrition Cluster monthly meeting,
#38 Meeting minutes
Page 2
Alexandra informed that due to easy presentation, some of the indicators were summarised. Kutupalong was excluded from this round due to high rates. A big difference in GAM was noted by results obtained by WHZ as opposed to that of MUAC.

- ACF will address the feedback
- NC team will share the presentation

4. Update on Flood situation

The NC IMO, provided update on Flood Situation. The presentation is available via the following link:


Discussion:
IMO NC discussed about the Flood contingency plan and NC team will get back on it during next cluster meeting. Dr. Taherul expressed his interest to support the process.

- Nutrition Cluster will continue monitoring the situation
- Nutrition Cluster will work on flood contingency plan

5. UNICEF presentation on the 2 pager of the Nutrition Action week

As UNICEF representatives were not present, the agenda item postponed.

- Nutrition Cluster Coordinator to follow up with UNICEF. UNICEF to be more presence in NC Meetings

6. IPHN letter to Civil Surgeons to activate District level cluster mechanism

IMO NC briefed about the NC team visit to the Rangpur and Chittagong division and the requirement of a letter issued to the Civil Surgeons by the IPHN as the co-chair of the Nutrition Cluster to run the cluster activities at District level. Sub national level cluster mechanism will be activated only in the districts which are identified as disaster prone by the HCTT.

- NC team will share the draft letter again with IPHN
- Dr. Taherul will facilitate the letter issuance process from IPHN director

7. Update from IPHN on training, Translation and stock status

Dr. Alim was not present and Dr. Murshidi gave a brief update on stock in CMSD.

- IPHN will organize trainings starting from the beginning of August 2018.
- Dr. Alim will present during the next cluster meeting
The nutrition stocks are as follow:

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>F-75 Therapeutic Milk</td>
<td>1018 pots</td>
</tr>
<tr>
<td>2.</td>
<td>Therapeutic Milk F-100</td>
<td>12183 Pots</td>
</tr>
<tr>
<td>3.</td>
<td>MUAC, Adult, with out color coded</td>
<td>400 Packs</td>
</tr>
<tr>
<td>4.</td>
<td>MUAC, Adult, with color coded</td>
<td>56 Packs</td>
</tr>
<tr>
<td>5.</td>
<td>MUAC, Child</td>
<td>3518 Packs</td>
</tr>
<tr>
<td>6.</td>
<td>Weight Scale (spring type for Infant)</td>
<td>2835 Pieces</td>
</tr>
<tr>
<td>7.</td>
<td>Super Samson colour coded neonatal scale</td>
<td>1353 Pieces</td>
</tr>
</tbody>
</table>

8. **Presentation from Nutrition Cluster Gender focal point**

Ms. Mita from ACF presented on Gender and the presentation is available via the below link.


**Discussion:**

Ms. Mita informed that she would continue addressing different aspects of gender in coming meetings. Everyone appreciated the approach and NC team will circulate the presentation. Participants requested Ms. Mita to share her presentation in advance so that they can take some preparation. Ms. Mita informed that there will be a training during 15 to 19 July on Gender Equality And Gender Based Violence Risk Mitigation In Nutrition Programs. NC team has already circulated the invitation.

- NC team to circulate the Gender presentation
- Interested NC member will register online

9. **Activation of Nutrition Cluster District Focal Points**
The NC IMO informed that currently two UNICEF Zonal Nutrition Officers (Rangpur and Chittagon) are following up the DFP activity at district level after the visit of the NC team. They have raised the issue of the IPHN letter to the Civil Surgeons to have a formal documentation on this.

- **IPHN will issue the letter and also attend the District level Nutrition Cluster meeting**
- **NC IMO will inform IPHN regarding District level Nutrition Cluster meeting so that IPHN can plan accordingly**
- **NC team to work on how to cover the DFP related travel expenses for IPHN**

10. AOB

Dr. Taherul has raised the Issue of government clearance of Survey/assessments according to the Statistical Act. IMO NC has also explained on this issue. Organizations must consult with government counterpart or Bangladesh Bureau of Statistics before conducting any Survey/assessments. Cluster should prepare a Survey/assessments plan. IPHN and Nutrition Cluster Coordination Team should be informed well ahead regarding Survey/assessments plan. Reports of Survey/assessments can be presented in the cluster meeting if it is cleared by the government.

- **Nutrition Cluster will prepare a Survey/assessments plan of cluster members, this will be done through constituting an assessment working group. Dr. Taherul Islam and his team will facilitate the process.**
- **IPHN and Cluster should be informed before conducting or planning of Survey/assessments**
- **Reports of Survey/assessments can be presented in the cluster meeting if it is cleared by the government**

The Nutrition Cluster Coordination Team thanked IPHN for hosting the meeting. Considering the flood season, the next Nutrition Cluster Meeting is tentatively scheduled at **26 July 2018 at 14.30Hrs in IPHN Conference Room**. The IMO will send an email confirmation to all partners on the same.
Government of the People's Republic of Bangladesh
National Nutrition Services (NNS)
Institute of Public Health Nutrition
Mohakhali, Dhaka-1212.

**Attendance Sheet**

**Subject:** Nutrition Cluster Group (NCG) Meeting.

**Date:** 03 July, 2018.

**Time:** 02:30 pm

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name and Designation</th>
<th>Working Place</th>
<th>E-mail &amp; Cell phone</th>
<th>Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Md. Reazul Islam Khan, PM, NNGS</td>
<td>1st Floor</td>
<td><a href="mailto:drkhussain@gmail.com">drkhussain@gmail.com</a> 01716-217888</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Abul Fazl Haque, Kony</td>
<td>Nutrition Cluster</td>
<td>mowonymounirizaf.org</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Md. Rafique Islam</td>
<td>USAID/UNICEF Activity Center, Bangladesh</td>
<td><a href="mailto:rafique.islam@wfp.org">rafique.islam@wfp.org</a> 01728222112</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Basanta Maity</td>
<td>Plan International, Bangladesh</td>
<td><a href="mailto:basanta.maiti@plan-international.org">basanta.maiti@plan-international.org</a> 0172822243</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>Md. Sameed Mawaz</td>
<td>WFP</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Name and Designation</td>
<td>Working Place</td>
<td>E-mail &amp; Cell phone</td>
<td>Signature</td>
<td></td>
</tr>
<tr>
<td>----------------------</td>
<td>---------------</td>
<td>---------------------</td>
<td>-----------</td>
<td></td>
</tr>
<tr>
<td>Amir Hossain, Deputy Head of Office - Nutrition and Health</td>
<td>ACF</td>
<td><a href="mailto:wzbekd@bnc-dhaka.gov.bd">wzbekd@bnc-dhaka.gov.bd</a></td>
<td>[Signature]</td>
<td></td>
</tr>
<tr>
<td>Mita Rani Roy Chowdhury, BM Coordinator, Operations</td>
<td>Action Against Hunger</td>
<td>[Email]</td>
<td>[Signature]</td>
<td></td>
</tr>
<tr>
<td>Luc Soenen, Acting Head of Office</td>
<td>ECHO</td>
<td><a href="mailto:luc.soenen@echofield.eu">luc.soenen@echofield.eu</a></td>
<td>[Signature]</td>
<td></td>
</tr>
<tr>
<td>Dr. Alamgir Mursid, BPM</td>
<td>NNS, IPHN</td>
<td>01713-030328</td>
<td>[Signature]</td>
<td></td>
</tr>
<tr>
<td>Alexa Humphreys, Flying Survey Manager</td>
<td>ACF</td>
<td><a href="mailto:humphreys@flyingmissions.acf.org">humphreys@flyingmissions.acf.org</a></td>
<td>[Signature]</td>
<td></td>
</tr>
</tbody>
</table>

11.  
12.  
13.  