1. Approval of the January 24th meeting minutes and, update on the agreed actions points;
2. Gender in Humanitarian Action (GiHA)
3. SOD revision/preparatory steps
4. Connecting Business Initiative
5. AoB

Minutes:

1. **Approval of the January 24th meeting minutes and, update on the agreed actions points;**

HCTT Members approved the minutes. As update to the agreed actions points, HCTT co-chairs informed that (1) the RC shared to the PMO the proposed modifications to the humanitarian architecture; (2) the MoDMR confirmed the organization of the SOD workshop on March 27th; (3) OCHA ROAP’s mission report will be shared right after the meeting; (4) the CWG is preparing the guidance note as requested by the HCTT. The latter should be ready in the coming weeks; (5) OCHA ROAP agreed to facilitate a UN CMCoord training on March 16th for the HCTT, and; (6) the NAWG and OCHA ROAP will organize a workshop on Needs Assessments.

2. **Gender in Humanitarian Action (GiHA)**

UNWOMEN made a presentation to the HCTT that focused on the relevance of establishing an inter-cluster working group in Bangladesh that would promote gender responsive programming and the integration of gender equality into all humanitarian actions so that the needs of all affected populations – women, men, girls and boys - are addressed equally, their rights protected and their leadership and decision-making
promoted. UNWOMEN circulated draft ToRs of the inter-cluster working group on Gender in Humanitarian Emergencies (GiHA WG).

Following the presentation, HCTT Members expressed their support to the establishment a GiHA WG. They also made several comments: (1) to clarify the differences and complementarity with the GBV cluster; (2) to make use of best practices and lessons learnt in other countries; (3) to have clear ToRs and, (4) to envisage no co-chairing at this initial stage, notably taking into account that the MoWCA is already co-chairing the GBV cluster.

- Clusters to identify their gender focal points;
- UNWOMEN to call for a meeting with gender focal points of the clusters in order to review the draft ToRs and plan ahead;
- RCO to share UNWOMEN’s presentation and copy of the draft ToRs of the GiHE.

3. SOD revision/preparatory steps towards

RCO made a presentation on the current SOD and key issues that require HCTT’s attention. Complementary points were made notably with regards to rural and urban settings, the consideration of the ward disaster management committee, the triggering of emergencies. In preparation of the SOD workshop on March 27th, the following actions points were decided:

- Clusters to communicate the contact details of their national counterparts to be invited to the workshop;
- RCO to prepare a guidance note in order for the clusters to prepare their inputs to the workshop;
- RCO to share copy of the presentation.

4. Connecting Business Initiative

HCTT co-chairs recalled the meeting that took place on February 8th with OCHA ROAP that aimed to present the Connecting Business Initiative. They informed HCTT Members that OCHA ROAP will undertake another mission in Bangladesh in order to meet and to get the buy-in of private sector representatives in order to start organizing for a dedicated workshop.

- RCO to share the drafted concept note and agenda of the workshop with the private sector.

5. AoB

a. FSC Coordinator presented the results of the cluster performance monitoring;
b. HCTT co-chairs informed that OCHA ROAP will undertake missions in Bangladesh in order to work on disaster impact estimates, data sets and information management and, on advocacy and communication strategy to support resource mobilization;
c. It was suggested to find ways to improve the representation of national NGOs to the HCTT and, that OCHA ROAP could possibly meet with some of them during their upcoming missions.