16.06.2016 - HCTT Meeting Minutes (DRAFT)

Venue: Village Well, IDB Bhaban, Sher-e-Bangla Nagar, Dhaka.

Participants:

HCTT Members:

1. Satya Brata Saha, MoDMR, HCTT Co-chair
4. Andrew Muesyoki, UNICEF, Nutrition cluster;
5. Shabnaaz Zahereen, UNICEF, Child Protection cluster;
6. Emmanuel Drouhin, WFP, Logistic cluster;
7. Marielle Pettersson, IFRC, Shelter cluster;
8. Hasibul Bari Razib, IFRC, Shelter cluster;
9. Muhammad Zahidul Rahim, WHO, Health cluster;
10. Nadia Rahman, UNFPA, GBV cluster;
11. Michelle Cicic, ECHO, (donor Representative);
12. Nafisa Ziauddin, DFID (donor Representative);
13. Jamie Terzi, Care Bangladesh (iNGO Representative), Needs Assessment Working Group;
14. Hasina A., DCA (iNGO Representative);
15. Kazi Shahidur Rahman, RCO, HCTT Secretariat;

Non-HCTT Member:

1. Syed S. Arefeen, WFP representative;

1. Approval of HCTT minutes

HCTT Members approved the draft May HCTT minutes without comments/modifications. Following-up on agreed actions, HCTT co-chairs informed having contacted the LCG DER on HCTT’s position concerning the Urban Cluster and the GBV cluster. HCTT co-chairs recalled having convened a focus group meeting that was cancelled due to limited number of confirmed participants (ECHO, FSC and INGOs). That meeting aimed at revising HCTT ToRs. HCTT co-chairs indicated having drafted new ToRs that will be shared after the HCTT meeting. They also recalled the agreement of having an urban meeting that was not yet convened due to the intense work related to Roanu.

2. Roanu response per cluster

HCTT co-chairs congratulated HCTT Members for their exceptional efforts to ensure that in a very short time - ten (10) days - a JNA, a Response Plan and a first SITREP were available. HCTT Members recognized the strong GoB’s ownership and leadership of the related processes. On the funding side, the HCTT Response Plan is currently 11% funded. A CERF application is in the process for the possible mobilization of $US 1.8 million. HCTT co-chairs requested HCTT
Members aware of particular donors’ interest to share information with HCTT members and to envisage joint proposals to the maximum extent.

In the framework of HCTT response to Roanu, the MoDMR provided a letter to the NGO Affairs Bureau at the PMO to request the rapid approval (FD7) of the NGO assistance. The HCTT Members expressed their gratitude to concerned national authorities, as the approval process was very efficient (2 days for getting the approval). This approval process has been requested by the MoDMR and granted by the NGO Affairs Bureau for a 3-month period, equivalent to the duration of the HCTT Roanu response plan to date.

HCTT Members were invited to share their observations, preliminary lessons learnt, challenges and recommendations on the processes and interventions implemented so far. HCTT co-chairs opened the exchange indicating some of the current identified challenges and/or asking some questions to the HCTT. Among those, the below points will require further follow-up by the HCTT has insufficiently addressed/discussed during the meeting:

- Respect of the standard cluster-agreed assistance packages (e.g. in FSC);
- Organizations’ response in locations not included in the Response Plan (e.g. in FSC);
- Level of coordination with IOM and HCR for the response in Cox’s Bazar (no information provided by HCTT Members on that point);
- District-based coordination in Lakshimpur? (if no organization identified at this stage, the question is “do we have the capacity to implement in that district?”).

The JNA constituted the main topic of discussion. The NAWG representative indicated that timing between the sharing of the JNA report and the development of the JRP was not sufficient to process JNA findings; and therefore, that there were some missing links between the JNA and the JRP. Moreover, the information gap identified in the JNA Phase 1 is related to the fact that information was collected from District and Upazilas officials and, that information at their disposal was not necessarily sufficient. The HCTT Members agreed that a review of the pre-approved JNA questionnaire was necessary to ensure all necessary requirements are captured during the JNA. HCTT Members recognized that the provision of secondary data by the clusters/sectors was challenging and that up-to-date information need to be assembled in regularly disaster affected areas. The NAWG informed the HCTT Members of an upcoming workshop to identify JNA lessons learnt and, to revise NAWG’s ToRs. As per the JNA report, Roanu-induced displacement needs further analysis. HCTT Members agreed to follow-up on displacement related issues through the shelter cluster. The shelter cluster agreed to use the CPP Network to collect the required information on that matter, information that will complement the one available through D-forms.

**Actions:**

- NAWG to share the outcome of their upcoming workshop on JNA lessons learnt to HCTT as well as their proposed new ToRs; NAWG to lead the review of the JNA questionnaire and process as well as the gathering of up-to-date secondary data from the clusters in disaster prone areas;
- Cluster/Sector Leads/co-Leads will share with the HCTT up-to-date information of the current needs of Roanu affected area one month after the disaster (Phase 3 needs assessment);
Shelter cluster to analyze and to share with the HCTT report on Roanu induced displacement;
Agencies having requested access to satellite maps from the EU need to provide feedback to Brussels or through ECHO on the use of these maps;
HCTT co-chairs to communicate with LCG-DER on embankment related issues in Roanu affected areas.

3. National earthquake preparedness activities

HCTT co-chairs reminded HCTT Members that the promotion of Civil-Military Coordination for Disaster Preparedness is coordinated by the Regional Consultative Group (RCG) on Humanitarian Civil-Military Coordination for Asia and the Pacific. In that framework, Bangladesh participate to RCG fora (first one was in Thailand in December 2015) and to civil-military coordination courses (e.g. first one in Indonesia in May 2016 and regional earthquake exercise in Indonesia in July 2016) and regional INSARAG meeting (e.g. upcoming meeting in China). Concerned authorities are the MoDMR, Armed Forces Division, Fire Service and Civil Defense. The Disaster Response Exercise and Exchange (DREE) events are organized on a yearly basis since 2010. This year, the DREE is organized jointly with the US Pacific Army, the UK, AFD, MoDMR, Fire Service and Civil Defense in two phases: a national phase in September that will take place simultaneously in Dhaka, Chittagong and Sylhet and an international phase in October.

HCTT co-chairs informed HCTT Members that during the DREE, there will be a presentation on how clusters system can support can support preparedness and response. On the response side, we need to be mindful that global cluster system will be activated. To promote effective preparation, as well as to identify the gaps which need to be covered, the HCTT agreed to undertake a 4W mapping exercise around the four (4) strategic areas agreed in January 2016. HCTT Members also agreed that the outcome of the 4W exercise will be shared during a urban meeting and that the mapping exercise could be extended to non-HCTT members, at a later stage.

Actions:

- HCTT co-chairs to share the 4W matrix to cluster/sector leads/co-leads for inputs.

4. AoB

a. INGOs Representatives informed of the workshop organized by MoDMR and Sonjog and Deshari consortium on Lightning related-issues on June 19th;
b. Earthquake awareness workshop organized by MoDMR on June 26th;
c. DFID indicated that they will provide £1.2 million funding to BRAC as part of BRAC’s response to Roanu. Given the fact that BRAC is not a cluster member, this funding cannot be reported as part of the HCTT Response Plan to Roanu;
d. Cluster/Sector Leads/Co-Leads to provide the HCTT co-chairs their GoB counterpart email addresses for the GoB counterparts to be invited to participate to HCTT meetings.

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